



TUPELO REGULAR CITY COUNCIL MEETING

OCTOBER 20, 2020 AT 6:00 PM
COUNCIL CHAMBERS | CITY HALL

AGENDA

INVOCATION: COUNCILMAN TRAVIS BEARD

PLEDGE OF ALLEGIANCE: COUNCILMAN LYNN BRYAN

CALL TO ORDER: COUNCIL PRESIDENT MIKE BRYAN

CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER

PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA

PROCLAMATIONS

- 1.** IN THE MATTER OF PROCLAMATION FOR EXTRA MILE DAY AND EXTRA MILE HEROES JS

RECOGNITION GIRL/BOY SCOUTS

EMPLOYEE RECOGNITION

PUBLIC RECOGNITION

MAYOR'S REMARKS

(CLOSE REGULAR MEETING OPEN PUBLIC AGENDA)

PUBLIC AGENDA

PUBLIC HEARINGS

- 2.** IN THE MATTER OF DEMOLITION PF
- 3.** IN THE MATTER OF LOT MOWING 10/20/2020 PF

APPEALS

4. IN THE MATTER OF PLANNING COMMITTEE APPEAL HEARING **PF**

CITIZEN HEARING

(CLOSE PUBLIC AGENDA AND OPEN REGULAR SESSION)

ACTION AGENDA

ROUTINE AGENDA

5. IN THE MATTER OF MINUTES OCTOBER 6, 2020

6. IN THE MATTER OF BILL PAY

7. IN THE MATTER OF ADVERTISING AND PROMOTIONAL ITEMS **KH**

8. IN THE MATTER OF THE ELECTRIC FUND AUDIT FOR FY 2020 **KH**

9. IN THE MATTER OF SURPLUS VEHICLE **BA**

10. IN THE MATTER OF BID AWARD 2020-031WL **JT**

11. IN THE MATTER OF MUNICIPAL COURT CLERK TRAINING **RC**

12. IN THE MATTER OF CHANGE ORDER FOR SAND CREEK BANK STABILIZATION
ALONG RANKIN BLVD **DRB**

13. IN THE MATTER OF PLANNING COMMITTEE MINUTES OCTOBER 5, 2020 **PF**

14. IN THE MATTER OF DEMOLITION **PF**

15. IN THE MATTER OF PRELIMINARY LOT MOWING 10/20/2020 **PF**

(CLOSE REGULAR SESSION)

STUDY AGENDA

EXECUTIVE SESSION

ADJOURNMENT



AGENDA REQUEST

TO: Mayor and City Council
FROM: Jason L. Shelton, Mayor
DATE: October 20, 2020
SUBJECT: IN THE MATTER OF PROCLAMATION FOR EXTRA MILE DAY AND
EXTRA MILE HEROES JS

ATTACHED PROCLAMATIONS:

Extra Mile Day

Extra Mile Heroes

- Leticia Gassaway
- Jason Martin



OFFICE OF THE MAYOR

EXTRA MILE DAY PROCLAMATION

WHEREAS, Tupelo, Mississippi is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, Tupelo, Mississippi is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Tupelo, Mississippi is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Tupelo, Mississippi acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2020.


NOW THEREFORE, I, Jason L. Shelton, Mayor of Tupelo, Mississippi, do hereby proclaim November 1, 2020, to be

EXTRA MILE DAY

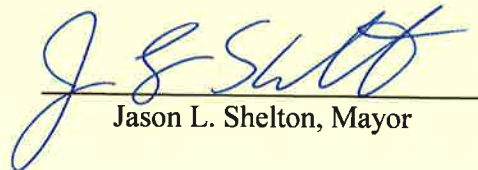
and I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Tupelo, Mississippi to be affixed this the 20th day of October 2020.

ATTEST:


Kim Hanna, City Clerk




Jason L. Shelton, Mayor



OFFICE OF THE MAYOR

EXTRA MILE HERO PROCLAMATION

WHEREAS, Tupelo, Mississippi is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

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WHEREAS, Tupelo, Mississippi is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Tupelo, Mississippi acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2020, where Leticia Gassaway is recognized as an “Extra Mile Hero”.

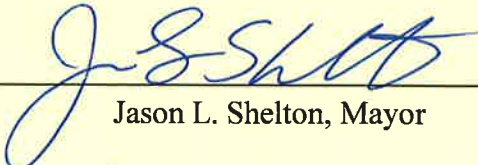
NOW THEREFORE, I, Jason L. Shelton, Mayor of Tupelo, Mississippi, do hereby proclaim

LETICIA GASSAWAY

as an “Extra Mile Hero” in the City of Tupelo, and I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.


IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Tupelo, Mississippi to be affixed this the 20th day of October 2020.





Jason L. Shelton, Mayor

ATTEST:



Kim Hanna, City Clerk



OFFICE OF THE MAYOR

EXTRA MILE HERO PROCLAMATION

WHEREAS, Tupelo, Mississippi is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

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WHEREAS, Tupelo, Mississippi is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Tupelo, Mississippi acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2020, where Jason Martin is recognized as an “Extra Mile Hero”.

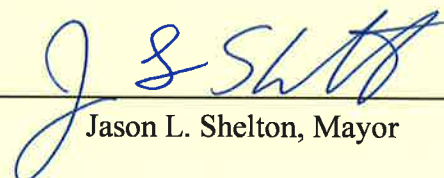
NOW THEREFORE, I, Jason L. Shelton, Mayor of Tupelo, Mississippi, do hereby proclaim

JASON MARTIN

as an “Extra Mile Hero” in the City of Tupelo, and I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Tupelo, Mississippi to be affixed this the 20th day of October 2020.




Jason L. Shelton, Mayor

ATTEST:



Kim Hanna, City Clerk



AGENDA REQUEST

TO: Mayor and City Council
FROM: Pat Falkner, Department of Development Services Director (DJ)
DATE: October 14, 2020
SUBJECT: IN THE MATTER OF DEMOLITION

Request that the following properties be considered for demolition:

105 ANDREW CIRCLE

321 RILEY ST.

529 ROBINS ST.

2308 TORREY ST.

Demolition List for 10/20/20 City Council Meeting

105 ANDREW CIRCLE

321 RILEY ST.

529 ROBINS ST.

2308 TORREY ST.

105 Andrew Cir.

BASIC INFORMATION

- ▶ PARCEL: 101M-12-001-00
- ▶ CASE : 30535
- ▶ WARD: 3
- ▶ TAX VALUE: \$120,440
- ▶ VACANT: YES
- ▶ REPAIRABLE: YES

NEARBY PROPERTIES/ TAXES

Right side	104 Andrew Cir.	\$133,240
Left side	106 Andrew Cir.	\$113,110
Rear	2101 Reagan	\$120,770
Across street	103 Andrew Cir.	\$76,190

TAXES/LIENS

Taxes – CURRENT

No city liens

VISUAL INDICATORS OF BLIGHT

- ▶ STRUCTURAL DAMAGE OR FAILURE-YES
- ▶ EXTERIOR MATERIALS IN NEED OF REPLACEMENT OR REPAIR – YES
- ▶ BROKEN WINDOWS\DAMAGED DOORS – NO
- ▶ YARD OR GROUNDS POORLY MAINTAINED – YES
- ▶ ACCUMULATION OF JUNK - YES

CODE ENFORCEMENT HISTORY

- ▶ 5 PRIOR VIOLATIONS
- ▶ CURRENT STATUS – 2 OPEN VIOLATIONS - CHAP 34 & SWIMMING POOL
- ▶ HOUSE WAS FORECLOSED ON IN 2018 BUT NEVER TAKEN OVER BY BANK/MORTGAGE HOLDER







321 Riley St.

BASIC INFORMATION

- ▶ PARCEL: 089J-31-321-00
- ▶ CASE : 30533
- ▶ WARD: 3
- ▶ TAX VALUE: \$53,840
- ▶ VACANT: YES
- ▶ REPAIRABLE: POSSIBLY

NEARBY PROPERTIES/ TAXES

Right side	325 Riley St.	\$51,320
Left side	1100 Jefferson St.	\$48,340
Rear	206 Rankin Blvd.	\$65,040
Across street	318 Riley St.	\$67,210

TAXES/LIENS -

Taxes - current

No city liens

VISUAL INDICATORS OF BLIGHT

- ▶ STRUCTURAL DAMAGE OR FAILURE-YES
- ▶ EXTERIOR MATERIALS IN NEED OF REPLACEMENT OR REPAIR – YES
- ▶ BROKEN WINDOWS\DAMAGED DOORS – YES
- ▶ YARD OR GROUNDS POORLY MAINTAINED – NO
- ▶ ACCUMULATION OF JUNK – NO

CODE ENFORCEMENT HISTORY

- ▶ 5 PRIOR VIOLATIONS
- ▶ CURRENT STATUS – OPEN- CHAP 34 CASE











529 Robins St.

BASIC INFORMATION

- ▶ PARCEL: 089J-31-057-00
- ▶ CASE: 32240
- ▶ WARD: 4
- ▶ TAX VALUE: \$100,000
- ▶ VACANT: YES
- ▶ REPAIRABLE: NO

NEARBY PROPERTIES/ TAXES

- | | | |
|-----------------|----------------|-----------|
| ▶ Right side | 531 Robins St. | \$116,280 |
| ▶ Left side | 517 Robins St. | \$91,240 |
| ▶ Across street | 518 Robins St. | \$106,380 |

TAXES/LIENS -

Taxes – current No city liens

VISUAL INDICATORS OF BLIGHT

- ▶ STRUCTURAL DAMAGE OR FAILURE- YES
- ▶ EXTERIOR MATERIALS IN NEED OF REPLACEMENT OR REPAIR – YES
- ▶ BROKEN WINDOWS\DAMAGED DOORS – NO
- ▶ YARD OR GROUNDS POORLY MAINTAINED – NO
- ▶ ACCUMULATION OF JUNK - NO

CODE ENFORCEMENT HISTORY

- ▶ NO PRIOR VIOLATIONS
- ▶ CURRENT STATUS – OPEN - CHAPTER 34 CASE













2308 Torrey

BASIC INFORMATION

- ▶ PARCEL: 077P-35-187-00
- ▶ CASE : 30194
- ▶ WARD: 2
- ▶ TAX VALUE: \$120,440
- ▶ VACANT: YES
- ▶ REPAIRABLE: NO

NEARBY PROPERTIES

- ▶ RIGHT SIDE 2306 Torrey St. \$50,010
- ▶ LEFT SIDE 310 S. Foster St. \$74,680
- ▶ ACROSS 2311 Torrey St. \$66,760
- ▶ REAR 2307 Meadowview Dr. \$62,190

▶ TAXES/LIENS

Taxes – CURRENT No City Liens

VISUAL INDICATORS OF BLIGHT

- ▶ STRUCTURAL DAMAGE OR FAILURE-YES
- ▶ EXTERIOR MATERIALS IN NEED OF REPLACEMENT OR REPAIR – YES
- ▶ BROKEN WINDOWS\DAMAGED DOORS – YES
- ▶ YARD OR GROUNDS POORLY MAINTAINED – YES
- ▶ ACCUMULATION OF JUNK - YES

CODE ENFORCEMENT HISTORY

- ▶ 7 PRIOR VIOLATIONS
- ▶ CURRENT STATUS – OPEN- CHAP 34 VIOLATION
- ▶ HOUSE BURNED 1/17/20







AGENDA REQUEST

TO: Mayor and City Council
FROM: PAT FALKNER, DIRECTOR OF DEVELOPMENTAL SERVICES
DATE: OCTOBER 15, 2020
SUBJECT: IN THE MATTER OF PRELIMINARY LOT MOWING 10/20/2020-**PF**

Request:

PLEASE CONSIDER THE ATTACHED LIST OF PROPERTIES FOR LOT MOWING. **PF**

Preliminary Lot Mowing Report for 10/20/2020

Item # 3.

	Violation Ref	Parcel	Location	Owner	Owner Address	Owner City State Zip	Inspector
1.	32470	088J3304500	1200 REESE ST	SANDERS BETTY HOUSTON	1250 REESE STREET	TUPELO, MS 38804	RS
2.	32471	077E2605354	902 SPRUCE ST	WD PROPERTIES LLC	P O BOX 3171	TUPELO, MS 38803	JLS
3.	32475	113E0605600	904 CHICKASAW TRL	LIMINAL SPACES LLC	2521 GREENRIDGE DR	BELDEN, MS 38826	JLS
4.	32479	113J0700500	911 CHICKASAW TRL	DUNCAN RANDLE WAYNE	911 CHICKASAW TRL	TUPELO, MS 38801	JLS
5.	32480	113J0700600	913 CHICKASAW TRL	TUPELO RENTAL PROPERTIES LLC	2555 WENDOVER DR	BELDEN, MS 38826	JLS
6.	32481	113E0608000	919 LYNDEN BLVD	CLARK MOSES	919 LYNDEN BLVD	TUPELO, MS 38801	JLS
7.	32482	113J0704700	920 CHICKASAW TRL	GARCIA HELMER & FIDELINA	1012 MONROE	TUPELO, MS 38801	JLS
8.	32483	113E0607500	929 LYNDEN BLVD	PHIL WEBSTER LLC	P O BOX 611	FULTON, MS 38843	JLS
9.	32484	113J0701200	1005 CHICKASAW TRL	MAXCY TROY STEPHEN GRANTOR TRUST	1185 QUAIL CREEK COVE	TUPELO, MS 38801	JLS
10	32485	113J0701700	1015 CHICKASAW TRL	TEAGUE ROBERT	1015 CHICKASAW TRAIL	TUPELO, MS 38801	JLS
11	32486	113J0703700	1016 CHICKASAW TRL	TUPELO RENTAL PROPERTIES LLC	2555 WENDOVER DR	BELDEN, MS 38826	JLS
12	32487	077E2605355	2002 ROSEWOOD ST	JOINER MICHELE	2002 ROSEWOOD	TUPELO, MS 38801	JLS

Preliminary Lot Mowing Report for 10/20/2020

Item # 3.

	Violation Ref	Parcel	Location	Owner	Owner Address	Owner City State Zip	Inspector
13	32488	077E2605328	2005 ROSEWOOD ST	HUDSON MARK A & GENA	2005 ROSEWOOD	TUPELO, MS 38801	JLS
14	32489	113J0700800	917 CHICKASAW TRL	ASTERS JOHN & CAROL	2930 N HOLCOMB DRIVE	MARTIN, GA 30557	JLS
15	32491	076Q2400500	1809 TRACE AVE	SPRAGINS H SCOTT	P O DRAWER 668	OXFORD, MS 38655	JLS
16							
17							
18							
19							
20							
21							
22							
23							
24							



AGENDA REQUEST

TO: Mayor and City Council
FROM: Pat Falkner, DDS
DATE October 14, 2020
SUBJECT: IN THE MATTER OF PLANNING COMMITTEE APPEAL HEARING **PF**

Request:

Brian Youngken of Metro Site is appealing the decision of the Planning Committee not to allow construction of a new telecommunications tower at 203 Feemster Lake Road.



AGENDA REQUEST

TO: Mayor and City Council
FROM: Missy Shelton, Clerk to the Council
DATE October 13, 2020
SUBJECT: IN THE MATTER OF MINUTES OCTOBER 6, 2020

Request:

Please see the attached for approval.

REGULAR CITY COUNCIL MEETING

MUNICIPAL MINUTES CITY OF TUPELO

STATE OF MISSISSIPPI

OCTOBER 06, 2020

Be it remembered that a regular meeting of the Tupelo City Council was held in the Council Chambers in the City Hall building on Tuesday, October 6, 2020 at 6:00 p.m. with the following in attendance: Council members Markel Whittington, Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer, Mike Bryan, and Willie Jennings; Attorney Ben Logan and Missy Shelton, Clerk of the Council.

Councilman Travis Beard gave the invocation. Councilman Lynn Bryan lead the pledge of allegiance.

President Mike Bryan called the meeting to order at 6:00 PM.

CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER

Councilman Palmer moved, seconded by Councilman Jennings, to confirm the agenda and agenda order as presented. The vote was unanimous in favor.

PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA

PROCLAMATIONS

Mayor Jason Shelton welcomed previous Mayor Jack Reed, Lisa Reed, Colonel Smitty Harris, Louise Harris and Sara Berry to the presentation of a Proclamation declaring October 20, 2020 as TAP CODE DAY. After presenting the Proclamation to Colonel Harris, he thanked the City of Tupelo and all its citizens for being his 'home town'. Mayor Reed and Sara Berry also made comments. **APPENDIX A**

Councilman presented Assistant Fire Chief Jimmy Avery with a proclamation for Fire Prevention Week which is October 4-9, 2020. **APPENDIX B**

PUBLIC RECOGNITION

Councilwoman Nettie Davis said she was happy to see all those that attended the meeting.

Councilman Willie Jennings thanked Colonel Harris for all he did for our City and Country. He also thanked Mayor Jack Reed for all he has done for the City of Tupelo. He, then, thanked Mayor Jason Shelton for the continuance of the mask order in the City of Tupelo. He reminded everyone to be careful and diligent fighting COVID-19.

MAYOR'S REMARKS

Mayor Shelton echoed Councilman Jennings' concerns for the fighting of COVID-19. He also sent well wishes, thoughts and prayers to President Trump and First Lady Trump, the White House staff, and any other of the President's staff as they fight COVID.

PUBLIC AGENDA**PUBLIC HEARINGS****IN THE MATTER OF PUBLIC HEARING FOR DEMOLITION**

Ms. Mary Armstrong spoke to the Council concerning 408 Barnes Street (accessory building). She stated that she has someone who is going to tear it down.

Josh Frakes informed the Council that he is in the process of cleaning up at 102 Traceview and just needs a little more time.

Mr. Frank Garrison spoke concerning 114 Lawndale Drive.

Ms. Ann Pulliam addressed the Council concerning 1528 N Madison. This property is in probate and she is having a hard time getting in touch with the Attorney of Record. **APPENDIX C**

IN THE MATTER OF PUBLIC HEARING FOR LOT MOWING

<u>PARCEL</u>	<u>LOCATION</u>
101D0112500	922 TYLER DR
112J0902100	908 HADLEY ST
112J0901900	S VETERANS MEMORIAL BLVD
101A0213500	2500 HAMPTON AVE
101U1100100	S THOMAS ST
075G1509400	GRACE LN
075G1509500	GRACE LN
075G1509300	GRACE LN
112J0902500	918 HADLEY ST
112J0902600	920 HADLEY ST
112A0412700	910 HILL-N-DALE DR
112J0901500	HADLEY ST

Mr. Dennis Sullivan appeared to speak to the Council concerning property located at 2403 Confederate Avenue. While this property was on the preliminary list, it was taken off the final lot mowing list.

APPEALS**IN THE MATTER OF APPEAL HEARING**

A request was made for an appeal for the decision of the Planning Committee to deny a metal roof on the residence located at 824 Clayton Avenue. No one appeared to speak to the Council on this matter. Councilman L Bryan moved, seconded by Councilman Jennings, to uphold the vote of the Planning Committee to deny the roof. The vote was unanimous in favor.

ACTION AGENDA**IN THE MATTER OF EXECUTIVE ORDER 20-020**

Councilman Whittington moved, seconded by Councilman L Bryan, to approve Executive Order 20-020. The vote was 6-1 in favor with the vote as follows:

Councilman Whittington	AYE
Councilman L Bryan	AYE
Councilman Beard	AYE
Councilwoman Davis	AYE
Councilman Palmer	AYE
Councilman M Bryan	NAY
Councilman Jennings	AYE

APPENDIX A**ROUTINE AGENDA****IN THE MATTER OF APPROVAL OF MINUTES OF SEPTEMBER 8, 15, AND 22, 2020 COUNCIL MEETINGS**

Councilman Beard moved, seconded by Councilwoman Davis, to approve the following minutes of the Council:

September 8, 2020	Special Meeting
September 15, 2020	Regular Meeting
September 22, 2020	Special Meeting

The vote was unanimous in favor of approving the Minutes listed above.

IN THE MATTER OF REVIEW, PAY BILLS AND APPROVE UTILITY ADJUSTMENTS

Bills were reviewed at 4:00 p.m. by Council members: Travis Beard, Markel Whittington, and Willie Jennings and Accounts Payable Clerk Traci Dillard. Councilman Jennings moved, seconded by Councilman Palmer, to approve the payment of the checks, bills, claims and utility adjustments. The vote was unanimous in favor. **APPENDIX D**

IN THE MATTER OF ADVERTISING AND PROMOTIONAL EXPENSE LIST

Councilman Whittington moved, seconded by Councilman Palmer, to approve the advertising and promotional expense list, as submitted. The vote was unanimous in favor. **APPENDIX E**

IN THE MATTER OF 2020 MUNICIPAL COMPLIANCE QUESTIONNAIRE

Councilman Whittington moved, seconded by Councilman Jennings, to approve the Municipal Compliance Questionnaire as submitted by City Clerk Kim Hanna. The period covered by this questionnaire is October 1, 2019 to September 30, 2020. A copy is attached to these minutes as **APPENDIX F**

IN THE MATTER OF AWARD OF 2020-029IT CISCO SECURITY ENTERPRISE AGREEMENT

Councilman Beard moved to award Bid # 2020-029IT for Cisco Security Enterprise 60 month Agreement. The bid is the lowest and best bid submitted by Zones, Inc. in the total amount of \$145,000 - \$29,000 per year. Councilwoman Davis seconded the motion and the vote was unanimous in favor. **APPENDIX G**

IN THE MATTER OF ACCEPTING SEIZED VEHICLES

Councilwoman Davis moved, seconded by Councilman Beard, to accept the following seized vehicles, as requested by Chief Bart Aguirre:

2000 Honda Accord VIN 6850
2003 Toyota Matrix VIN 2590

The vote was unanimous in favor of accepting the vehicles. **APPENDIX H**

IN THE MATTER OF ANNUAL AGREEMENT WITH CLOUD GAVEL

Councilman Whittington moved, seconded by Councilman Palmer, to approve the annual agreement with cloud gavel for electronic warrants cloud based services for the amount of \$4,000 annually. **APPENDIX I**

IN THE MATTER OF TRA MINUTES MAY 14, 2020

Councilman Palmer moved, seconded by Councilman L Bryan, to approve the Tupelo Redevelopment Agency Minutes of September 16, 2020. The vote was 7 - 0 in favor. **APPENDIX J**

IN THE MATTER OF APPROVAL OF CHANGE ORDER #1 FOR 2020-014FP FAIRPAR REDEVELOPMENT PHASE IV

Councilwoman Davis moved, seconded by Councilman L Bryan, to approve Change Order #1 for 2020-14FP Fairpark Redevelopment Phase IV. The change is a deduct of \$11,754.00 leaving a revised contract total of \$1,635,640.34. The vote was unanimous in favor of the Change Order #1. **APPENDIX K**

IN THE MATTER OF APPROVAL OF EMERGENCY PURCHASE OF A SEWER PUMPING STATION

TWL Director Johnny Timmons addressed the Council and explained that a main sewer line west of Gum Tree Park had collapsed, and that it has been determined that the best course of repair is to install a sewer pump station and bypass the collapsed pipe. TWL Director Johnny Timmons explained that the problem needed to be addressed immediately due to public health reasons. He also explained that the competitive bid process would take up to thirty (30) days plus delivery time of the pump station, and that replacement and repairs could not wait that long. Councilman Beard moved, seconded by Councilwoman Davis to find that an emergency situation exists and approve the emergency purchase of a sewer pump station and the repairs to bypass the line. The approximate cost of the pump station would be \$60,000, exceeding the \$50,000 threshold for competitive bidding. The vote was unanimous in favor of approving the emergency purchase. **APPENDIX L**

IN THE MATTER OF APPROVAL OF AMENDMENT TO ORDINANCE TO ENACT WATER RATE INCREASE

Councilman Palmer moved, seconded by Councilman Jennings, to approve an Amendment to Previous Ordinances, Prescribing and Fixing Rates and Charges for Water Furnished to Consumers, and for use of the Public Sanitary Sewer System of the city of Tupelo, Mississippi; and Requiring Payment of such Rates and Charges. TWL Director Johnny Timmons explained that the Northeast Mississippi Regional Water Supply District has enacted a 1.12% water rate increase that will go into effect on November 1, 2020, and this Amendment will allow TWL to increase rates accordingly and would be effective November 1, 2020. The vote was unanimous in favor of approving the Amendment to the Ordinance. **APPENDIX M**

IN THE MATTER OF HAZARD MITIGATION PLAN

Councilman Whittington moved, seconded by Councilman L Bryan, to approve the intent to participate in the updated 2020 District 2 Regional Hazard Mitigation Plan and to designate the County Emergency Management Director, Lee Bowdry, to represent the City of Tupelo in all matters pertaining to the plan. The vote was unanimous in favor. **APPENDIX N**

IN THE MATTER OF FINAL RESOLUTION FOR LEGGETT & PLATT # 4201

Councilman Beard moved, seconded by Councilman Whittington, to approve the Final Resolution of the City of Tupelo, Mississippi, Granting Exemption from Ad Valorem Taxes to Leggett & Platt Components Company #4201, except State and School District ad valorem taxes, for a period of ten (10) years, beginning the 1st day of January 2020 and ending the 31st day of December 2029, with a total true value of \$527,035.00. The City Council had originally approved a resolution granting this exemption, and the Department of Revenue Office, Office of Property Tax, Exemptions, & Public Utilities Bureau, State of Mississippi, had reviewed the same and certified state approval by letter dated

August 24, 2020, that this company is eligible for the ad valorem tax exemption. The vote was unanimous in favor. An executed copy of this Final Resolution is attached to these minutes and incorporated herein as **APPENDIX O**.

IN THE MATTER OF RATIFICATION OF HIVE PURCHASE CONTRACT

Councilman Palmer moved, seconded by Councilman Whittington, to ratify the purchase contract between the City of Tupelo and Northeast Mississippi Regional Water Supply District. The vote was unanimous in favor of the contract. **APPENDIX P**

IN THE MATTER OF CVB MINUTES OF SEPTEMBER 14, 2020

Councilwoman Davis moved, seconded by Councilman L Bryan, to accept the minutes of the Convention and Visitor's Bureau dated September 14, 2020. The vote was unanimous in favor. **APPENDIX Q**

IN THE MATTER OF COLISEUM MINUTES OF AUGUST 17, 2020

Councilman Whittington moved, seconded by Councilman Palmer, to accept the Coliseum minutes dated August 17, 2020. The vote was unanimous in favor. **APPENDIX R**

IN THE MATTER OF AWARD OF BID 2020-030MT JACKSON STREET IMPROVEMENTS (COLEY - AIRPARK)

Councilman Beard moved, seconded by Councilman Whittington, to award Bid #2020-030MT Jackson Street Improvements Coley - Airpark to the lowest and best bid from Cook and Son in the amount of \$4,045,004.39. The vote was unanimous in favor. **APPENDIX S**

IN THE MATTER OF PLANNING COMMITTEE MINUTES OF SEPTEMBER 14, 2020

Councilman L Bryan moved, seconded by Councilman Palmer to accept the minutes of the Tupelo Planning Committee of September 14, 2020, as submitted. The vote was unanimous in favor. **APPENDIX T**

IN THE MATTER OF DEMOLITION

Councilwoman Davis moved, seconded by Councilman Whittington, to approve the Demolition List, with the exception of 597 N Spring Street. Councilman L Bryan made a friendly motion, seconded by Councilwoman Davis, to revise the previous motion to add 114 Lawndale to the exception list and to add the photographs submitted by Frank Garrison of the property in question. The vote was 7 - 0 against the addition of 114 Lawndale but to add the photographs to the Minutes. The original vote was called to a vote and the vote was unanimous in favor to approve the Demolition List, with the exception of 597 N Spring Street. **APPENDIX U**, is attached to these Minutes with the addition of the photographs of the property located at 114 Lawndale presented by Mr. Frank Garrison.

IN THE MATTER OF FINAL LOT MOWING LIST

Councilwoman Davis moved, seconded by Councilman Whittington, to approve the final lot mowing list, with the deletion of 597 N Spring Street. The vote was unanimous in favor. **APPENDIX V**

EXECUTIVE SESSION

Councilman Beard moved, seconded by Councilwoman Davis, to determine the need for an Executive Session. City Attorney Ben Logan indicated that the two items for Executive Session, being professional contracts and employment, fell under 25-41-7(4)(a) of the Mississippi Code of 1972 as amended, and are, therefore, appropriate items for discussion. The vote was unanimous in favor of going into executive session at 7:15 p.m.

After a thorough discussion of the items in Executive Session, Councilman Palmer moved, seconded by Councilman Jennings to leave Executive Session. The vote was unanimous in favor, and open session resumed at 7:39 p.m. with no action taken on the matters discussed in executive session.

ADJOURNMENT

There being no further business to before the Council at the time, Councilman Jennings moved, seconded by Councilman Beard, to adjourn the meeting, this the 6th day of October, 2020 at 7:40 PM. The vote was unanimous in favor.

Mike Bryan, President
City Council

ATTEST:

Missy Shelton, Clerk of the Council

Jason Shelton, Mayor

Date



AGENDA REQUEST

TO: Mayor and City Council
FROM: Kim Hanna, Chief Financial Officer
DATE October 13, 2020
SUBJECT: IN THE MATTER OF BILL PAY

Request:



AGENDA REQUEST

TO: Mayor and City Council

FROM: Kim Hanna, CFO

DATE October 20, 2020

SUBJECT: IN THE MATTER OF ADVERTISING AND PROMOTIONAL ITEMS **KH**

Request:

There are no items for approval at this time.

ITEMS:

None



AGENDA REQUEST

TO: Mayor and City Council

FROM: Kim Hanna, CFO

DATE October 20, 2020

SUBJECT: IN THE MATTER OF THE ELECTRIC FUND AUDIT FOR FY 2020 **KH**

Request:

I am requesting the approval of Electric Audit for the fiscal year ending 6/30/2020

ATTACHED:

Draft Copy of the 2020 Electric Audit

FINANCIAL REPORT
CITY OF TUPELO, MISSISSIPPI -
ELECTRIC DEPARTMENT
June 30, 2020 and 2019

**CITY OF TUPELO, MISSISSIPPI -
ELECTRIC DEPARTMENT**

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INDEPENDENT AUDITORS' REPORT

INDEPENDENT AUDITORS' REPORT

Mayor and City Council
City of Tupelo, Mississippi

Report on the Financial Statements

We have audited the accompanying financial statements of the City of Tupelo-Electric Department as of and for the years ended June 30, 2020 and 2019, and the related notes to the financial statements, which collectively comprise the City of Tupelo – Electric Department's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the City of Tupelo-Electric Department as of June 30, 2020 and 2019, and the respective changes in financial position and cash flows thereof for the years then ended, in accordance with accounting principles generally accepted in the United States of America.

Emphasis of a Matter

As discussed in Note 1, the financial statements of the City of Tupelo-Electric Department are intended to present the financial position and results of operations and the cash flows of the proprietary fund types of only that portion of the financial reporting entity of the City of Tupelo that is attributable to the transactions of the City of Tupelo-Electric Department. The financial statements are not intended to present fairly the financial position of the City of Tupelo and the results of operations and the cash flows of its proprietary fund types in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 6, the schedule of proportionate share of the net pension liability on page 24, and the schedule of contributions on page 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated October 15, 2020 on our consideration of the City of Tupelo-Electric Department's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Tupelo-Electric Department's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Tupelo-Electric Department's internal control over financial reporting and compliance.

Franks, Franks, Wilemon + Hagood P.A.

FRANKS, FRANKS, WILEMON & HAGOOD, P.A.
Tupelo, Mississippi
October 15, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS

CITY OF TUPELO – ELECTRIC DEPARTMENT MANAGEMENT’S DISCUSSION AND ANALYSIS

Required Supplementary Information for the Year Ended June 30, 2020 and 2019

This section of the City of Tupelo - Electric Department’s Financial Report presents our discussion and analysis of the City of Tupelo - Electric Department’s financial performance during the fiscal years ending June 30, 2020 and 2019. Please read it in conjunction with the City of Tupelo - Electric Department’s financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

- The assets of the City of Tupelo – Electric Department exceeded its liabilities at the close of the June 30, 2020 and 2019 fiscal years by \$31,160,827 and \$32,075,444, respectively. Of this amount, \$3,592,843 and \$6,280,631 may be used to meet the City of Tupelo – Electric Department’s ongoing obligations to citizens and creditors.
- As of the close of the June 30, 2020 and 2019 fiscal years, the City of Tupelo – Electric Department reported net position balances of \$31,160,827 and \$32,075,444, a decrease of \$914,617 and a decrease of \$507,097 in comparison to the prior year.
- The City of Tupelo – Electric Department’s total long-term debt outstanding at June 30, 2020 and 2019 was \$5,703,595 and \$6,045,410, respectively.
- The City of Tupelo – Electric Department is a Proprietary fund of the City of Tupelo, Mississippi. The management’s discussion and analysis and financial statements contained in this report present only the financial position and financial analysis of the Electric Department. It should not be used to evaluate the entire operation of the City of Tupelo or the total proprietary funds of the City of Tupelo. Proprietary funds are funds in which charges for services from customers in the form of a fee are reported. Proprietary funds provide both long and short-term financial information. The measurement focus of proprietary funds is upon determination of net income, financial position and change in financial position. These funds are maintained on the accrual basis of accounting. The Statement of Net Position, Statement of Revenues and Expenses, Statement of Changes in Net Position, and Statement of Cash Flows are all required statements.

CITY OF TUPELO – ELECTRIC DEPARTMENT MANAGEMENT’S DISCUSSION AND ANALYSIS

FINANCIAL ANALYSIS

Table A-1 provides a summary of the City of Tupelo – Electric Department’s net position at June 30, 2020 and 2019.

A large portion, 88.5% and 80.4%, of the City of Tupelo – Electric Department’s net position reflects its investment in capital assets (such as land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding for the years ended June 30, 2020 and 2019, respectively. The City of Tupelo – Electric Department uses these capital assets to provide services to citizens; however, these assets are not available for future spending.

Table A-1

City of Tupelo – Electric Department’s Statements of Net Position

	<u>Total 6/30/20</u>	<u>Total 6/30/19</u>
Current and Other Assets	\$ 17,166,215	\$ 19,570,615
Capital Assets	<u>33,271,579</u>	<u>31,840,223</u>
Total Assets	<u>50,437,794</u>	<u>51,410,838</u>
Total Deferred Outflows	<u>428,511</u>	<u>359,009</u>
Current and Other Liabilities	7,933,981	7,925,318
Long-Term Liabilities	<u>11,337,320</u>	<u>11,416,168</u>
Total Liabilities	<u>19,271,301</u>	<u>19,341,486</u>
Total Deferred Inflows	<u>434,177</u>	<u>352,917</u>
Net Position		
Net Investment in Capital Assets	27,567,984	25,794,813
Unrestricted	<u>3,592,843</u>	<u>6,280,631</u>
Total Net Position	<u>\$ 31,160,827</u>	<u>\$ 32,075,444</u>

CITY OF TUPELO – ELECTRIC DEPARTMENT MANAGEMENT’S DISCUSSION AND ANALYSIS

Revenues and Expenses. Approximately 99.7% of the City of Tupelo – Electric Department’s revenue comes from fees charged for services. A negligible portion of revenues come from investment earnings.

Table A-2 and the narrative that follows consider the operations of City of Tupelo – Electric Department activities only for the years ended June 30, 2020 and 2019.

Table A-2

Revenues and Expenses of the City of Tupelo – Electric Department

	Total F.Y.E. <u>6/30/20</u>	Total F.Y.E. <u>6/30/19</u>
Revenues		
Program Revenues:		
Charges for Services	\$ 52,130,623	\$ 54,768,644
Investment Income	<u>151,402</u>	<u>216,212</u>
Total Revenues	<u>52,282,025</u>	<u>54,984,856</u>
Expenses		
Power Cost	43,166,890	46,391,727
Distribution Expense – Operating	766,742	767,014
Maintenance – General Plant	1,459	595
Distribution Expense – Maintenance	870,453	879,039
Customer Accounting & Collection	782,360	565,111
Customer Service and Information	33,765	40,103
Sales Expense	41,989	41,607
Administrative and General	1,271,382	1,352,556
Depreciation Expense	1,948,389	1,917,102
Loss on Disposal of Electric Plant	636,784	-
Interest Expense	204,818	211,149
Taxes and Equivalentents	<u>3,471,611</u>	<u>3,325,950</u>
Total Expenses	<u>53,196,642</u>	<u>55,491,653</u>
Excess (Deficit) of Revenue Over (Under) Expenses	(914,617)	(507,097)
Transfers	<u>-</u>	<u>-</u>
Net Income (Loss)	(914,617)	(507,097)
Net Position – Beginning	<u>32,075,444</u>	<u>32,582,541</u>
Net Position – Ending	<u>\$ 31,160,827</u>	<u>\$ 32,075,444</u>

Business-Type Activities

The City of Tupelo – Electric Department net position decreased by \$914,617 for the fiscal year June 30, 2020 and decreased by \$507,097 for the June 30, 2019 fiscal year which was a 2.85% decrease and a 1.56% decrease, respectfully.

CITY OF TUPELO – ELECTRIC DEPARTMENT MANAGEMENT’S DISCUSSION AND ANALYSIS

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets—In accordance with GASB 34, the City of Tupelo – Electric Department has recorded depreciation expense associated with all of its capital assets. The City’s Electric Department investment in capital assets as of June 30, 2020 and 2019, amounted to \$33,271,579 and \$31,840,223, respectively, net of accumulated depreciation of \$33,488,753 and \$32,333,464. This investment in capital assets includes land, buildings, improvements other than buildings, machinery & equipment, and construction in progress.

Table A-3

City of Tupelo – Electric Department Capital Assets

	<u>Total</u> <u>6/30/20</u>	<u>Total</u> <u>6/30/19</u>
Land	\$ 333,013	\$ 333,013
Distribution Equipment	56,540,400	49,662,496
General Plant	6,066,114	5,935,915
Transmission Equipment	1,866,826	1,791,119
Construction-In-Progress	1,953,979	6,451,144
Accumulated Depreciation	<u>(33,488,753)</u>	<u>(32,333,464)</u>
 Total	 <u>\$ 33,271,579</u>	 <u>\$ 31,840,223</u>

Long-term Debt—At year-ends June 30, 2020 and 2019, the City of Tupelo – Electric Department had bonds payable in the amount of \$5,703,595 and \$6,045,410, respectively.

ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND RATES

The City of Tupelo – Electric Department revenues are dependent upon the customer base in the City of Tupelo, Mississippi and certain surrounding areas. The local economy and weather conditions can have a significant effect on the financial performance of the City of Tupelo – Electric Department. The City of Tupelo – Electric Department has one major customer that accounts for approximately 10.5% of the total revenues of the Electric Department. The City of Tupelo Electric Department anticipates no growth for next year in both revenue and expenditures. It is a practice for the Electric Budget to prepare for extreme weather to handle a larger than normal year without overcommitting to capital projects, therefore the Electric Department’s Budget is higher than actual revenues and expenditures from fiscal year 2020.

CONTACTING THE CITY OF TUPELO FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the City of Tupelo – Electric Department finances and to demonstrate the City of Tupelo – Electric Department’s accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City of Tupelo – Electric Department, P.O. Box 1485 Tupelo, MS 38802-1485.

BASIC FINANCIAL STATEMENTS

CITY OF TUPELO - ELECTRIC DEPARTMENT
TUPELO, MISSISSIPPI
STATEMENTS OF NET POSITION

Item # 8.

ASSETS	June 30,	
	2020	2019
ELECTRIC PLANT:		
In Service - at Cost	\$ 66,760,332	\$ 64,173,687
Less: Accumulated Provisions for Depreciation	33,488,753	32,333,464
Net Electric Plant	33,271,579	31,840,223
CURRENT ASSETS:		
Cash and Cash Equivalents	8,049,266	9,761,682
Accounts Receivable - (Net of Provision for Bad Debts of \$69,116 for 2020 and \$74,110 for 2019)	6,292,631	7,050,319
Unbilled Revenue	1,362,437	1,359,278
Other Accounts Receivable	288,282	286,645
Due from Municipality	-	13,516
Materials and Supplies	735,534	634,312
Prepaid Expenses	64,280	62,842
Other Current Assets	146,893	115,644
Total Current Assets	16,939,323	19,284,238
DEFERRED DEBITS AND OTHER ASSETS:		
Receivable from Customers for Energy Conservation Loans	166,578	231,096
Receivable from Central Service Association (CSA)	60,314	55,281
Total Deferred Debits and Other Assets	226,892	286,377
TOTAL ASSETS	\$ 50,437,794	\$ 51,410,838
DEFERRED OUTFLOWS OF RESOURCES	\$ 428,511	\$ 359,009

See accompanying notes to the financial statements.

CITY OF TUPELO - ELECTRIC DEPARTMENT
TUPELO, MISSISSIPPI
STATEMENTS OF NET POSITION

Item # 8.

LIABILITIES	June 30,	
	2020	2019
CURRENT LIABILITIES:		
Accounts Payable	\$ 4,384,215	\$ 4,482,808
Accrued Expenses	182,415	251,632
Accrued Interest	38,984	40,451
Due to Municipality	83,281	34,171
Customer Deposits	2,940,086	2,816,256
Bonds Payable	305,000	300,000
Total Current Liabilities	7,933,981	7,925,318
NONCURRENT LIABILITIES:		
Budget Billing Advances	6	6
Net Pension Liability	5,766,823	5,429,391
Advances from TVA - For Energy Conservation Loans	171,896	241,361
Bonds Payable	5,398,595	5,745,410
Total Noncurrent Liabilities	11,337,320	11,416,168
TOTAL LIABILITIES	\$ 19,271,301	\$ 19,341,486
DEFERRED INFLOWS OF RESOURCES	\$ 434,177	\$ 352,917
NET POSITION		
Net Investment in Capital Assets	27,567,984	25,794,813
Unrestricted	3,592,843	6,280,631
TOTAL NET POSITION	\$ 31,160,827	\$ 32,075,444

See accompanying notes to the financial statements.

CITY OF TUPELO - ELECTRIC DEPARTMENT
TUPELO, MISSISSIPPI
STATEMENTS OF REVENUES AND EXPENSES

Item # 8.

	For the years ended June 30,	
	2020	2019
OPERATING REVENUES:		
Residential Sales	\$ 13,156,131	\$ 13,697,779
Commercial Sales	7,845,368	8,348,124
Industrial Sales	28,165,180	29,829,751
Street and Athletic Lighting	1,199,763	1,111,240
Outdoor Lighting	800,212	815,722
	51,166,654	53,802,616
Revenue from Late Payments	196,584	200,995
Customer Service Charge	184,870	184,372
Rent from Electric Property	352,678	340,853
Miscellaneous Revenue	229,837	239,808
	52,130,623	54,768,644
OPERATING EXPENSES:		
Power Purchased	43,166,890	46,391,727
Distribution Expense - Operating	766,742	767,014
Maintenance - General Plant	1,459	595
Distribution Expense - Maintenance	870,453	879,039
Customer Accounting and Collection	782,360	565,111
Customer Service and Information	33,765	40,103
Sales Expense	41,989	41,607
Administrative and General	1,271,382	1,352,556
Depreciation Expense	1,948,389	1,917,102
Taxes and Equivalent	3,471,611	3,325,950
	52,355,040	55,280,804
OPERATING INCOME (LOSS)	(224,417)	(512,160)
OTHER INCOME (EXPENSES):		
Loss on Disposal of Electric Plant	(636,784)	-
Interest Expense	(204,818)	(211,149)
Interest Income	151,402	216,212
	(690,200)	5,063
NET INCOME (LOSS)	\$ (914,617)	\$ (507,097)

See accompanying notes to the financial statements.

CITY OF TUPELO - ELECTRIC DEPARTMENT
TUPELO, MISSISSIPPI
STATEMENTS OF CHANGES IN NET POSITION

Item # 8.

	For the years ended June 30,	
	<u>2020</u>	<u>2019</u>
Balance - Beginning of Year	\$ 32,075,444	\$ 32,582,541
Net Income (Loss) for the Years as Shown on Statements of Revenues and Expenses	<u>(914,617)</u>	<u>(507,097)</u>
Balance - End of Year	<u>\$ 31,160,827</u>	<u>\$ 32,075,444</u>

See accompanying notes to the financial statements.

CITY OF TUPELO - ELECTRIC DEPARTMENT
TUPELO, MISSISSIPPI
STATEMENTS OF CASH FLOWS

Item # 8.

	For the years ended June 30,	
	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from Customers	\$ 52,831,104	\$ 54,776,474
Payments to Suppliers	(43,629,438)	(47,075,655)
Payments to Employees	(2,269,669)	(2,130,537)
Payments for Other Services and Charges	(4,304,994)	(3,977,117)
Other Receipts (Payments)	21,162	32,761
	<u>2,648,165</u>	<u>1,625,926</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Due To (From) Municipality	<u>62,626</u>	<u>5,033,098</u>
Net Cash Provided (Used) by Noncapital Financing Activities	<u>62,626</u>	<u>5,033,098</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Purchases of Capital Assets	(3,936,388)	(6,151,861)
Cost of Removal Net of Salvage	556,643	(139,277)
Principal Paid on Bonds	(300,000)	(280,000)
Interest Paid	(248,100)	(267,090)
Conservation Advances from TVA	(69,465)	(68,548)
	<u>(4,634,094)</u>	<u>(6,906,776)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest and Dividends	151,402	216,212
Receivable from Customers for Energy Conservation Loans	64,518	72,371
(Increase) Decrease in Receivable from CSA	<u>(5,033)</u>	<u>(3,892)</u>
Net Cash Provided (Used) by Investing Activities	<u>210,887</u>	<u>284,691</u>
Net Increase (Decrease) in Cash Equivalents	(1,712,416)	36,939
Cash and Cash Equivalents - Beginning of Year	<u>9,761,682</u>	<u>9,724,743</u>
Cash and Cash Equivalents - End of Year	<u>\$ 8,049,266</u>	<u>\$ 9,761,682</u>

See accompanying notes to the financial statements.

CITY OF TUPELO - ELECTRIC DEPARTMENT
TUPELO, MISSISSIPPI
STATEMENTS OF CASH FLOWS

Item # 8.

	For the years ended June 30,	
	2020	2019
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:		
Operating Income (Loss)	\$ (224,417)	\$ (512,160)
Adjustment to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:		
Depreciation Expense	1,948,389	1,917,102
Net Pension Expense	349,190	380,844
Provision for Uncollectible Accounts	(4,994)	(26,586)
Change in Assets and Liabilities:		
Accounts Receivable	762,682	(115,318)
Unbilled Revenue	(3,159)	201,348
Other Accounts Receivable	(1,637)	(18,853)
Materials and Supplies	(101,222)	228,114
Prepaid Expenses	(1,438)	7
Other Current Assets	(31,249)	-
Accounts Payable	(98,593)	(570,712)
Accrued Expenses	(69,217)	(11,280)
Customer Deposits	123,830	153,420
Net Cash Provided (Used) by Operating Activities	\$ 2,648,165	\$ 1,625,926

See accompanying notes to the financial statements.

NOTES TO FINANCIAL STATEMENTS

**CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Tupelo, Mississippi - Electric Department is an Enterprise fund of the City of Tupelo. The Department provides electric utility service for customers within the City and in a limited surrounding area.

The accounting policies of the Department conform to accounting principles generally accepted in the United States of America as applicable to governments. The following is a summary of significant accounting policies:

Fund Accounting

Governmental basis reports are organized on the basis of funds, each of which is considered to be a separate accounting entity. The transactions of each fund are accounted for with a separate set of self-balancing accounts that include its assets, liabilities, fund balances, revenues, and expenditures/expenses. Resources are allocated to and accounted for in the individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Proprietary Funds

Proprietary Funds are accounted for on a flow of economic resources measurement focus. The accounting objectives are a determination of net income, financial position and changes in cash flow. All assets and liabilities associated with a Proprietary Fund's activities are included on its balance sheet. The following are the Proprietary Fund types:

Enterprise Funds

The Enterprise Funds are used for activities which are financed and operated in a manner similar to private business enterprise where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The Proprietary Fund Types are accounted for on an economic resources measurement focus using the accrual basis of accounting. Revenues are recorded when they are earned, including unbilled water and sewer services which are accrued. Expenses are recorded at the time liabilities are incurred.

CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019

Item # 8.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Electric Plant

The electric plant is carried at cost. Additions to plant are recorded at cost, which includes materials, labor and overhead. Plant retirements including original cost and removal cost less salvage are charged against appropriate accumulated depreciation accounts. The cost of current repairs and maintenance is charged to appropriate operating expenses and clearing accounts. The cost of renewals and replacements are capitalized.

Straight-line depreciation is provided on a composite basis at prescribed rates that approximate the useful life of the assets. Current rates in effect are: transmission plant - 3%, distribution plant - 2.25% to 5% and general plant - 2% to 10%.

Inventories

Inventories are priced at average cost.

Accounts Receivable

The Department's Customer Accounts Receivable balance, net of unbilled receivables, for June 30, 2020 and 2019 was \$6,292,631 and \$7,050,319, respectively. The net provision for bad debts is calculated by comparing actual annual write offs for the past five 5 years to annual sales revenue. When accounts are 90 to 120 days past due, they are turned over to a collection agency. If the agency is unable to collect the account it is written off as a bad debt, after approval of the Council. All bad debts are written off twice a year. If an account that has been previously written off is collected, it is posted to the bad debt reserve account.

Cash Equivalents

For purposes of the statements of cash flows, the Department considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Estimates

Management and the Council use estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates. Significant estimates used in preparing these financial statements include those assumed in computing the net pension liability, as mentioned in Note 7. It is as least reasonably possible that the significant estimates used will change within the next year.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation, is not used by the Department.

CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019

Item # 8.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Concentrations of Credit Risks

The Department sells electric utility service to local customers with its facilities located in Tupelo, Mississippi. The Department extends credit to customers located within the City and surrounding areas.

Deferred Outflows / Inflows of Resources

In addition to assets and liabilities, the statement of net position will sometimes report a separate section for deferred outflows and deferred inflows of resources. These separate financial statement elements, deferred inflows and deferred outflows, represent a consumption of net position that applies to future periods (deferred outflows) or an acquisition of net position that applies to future periods (deferred inflows). The Department has deferred outflows and inflows related to pensions. See Note 7 for further details.

Long-Term Debt and Bond Discounts / Premiums

In the financial statements, outstanding debt is reported as liabilities. Bond discounts or premiums are capitalized and amortized over the terms of the respective bonds using a straight line method.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Tupelo-Electric Department's participation in the Public Employees' Retirement System of Mississippi (PERS), and additions to/deductions from the City of Tupelo-Electric Department's fiduciary net position have been determined on the same basis as they are reported by the Public Employees' Retirement System of Mississippi (PERS). For this purpose, benefits (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms of the Public Employees' Retirement System of Mississippi (PERS). Investments are reported at fair value.

Reclassifications

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

NOTE 2 - CASH, OTHER DEPOSITS AND CASH INVESTMENTS

Deposits - Custodial credit risk: The entity's entire bank balances were covered by federal depository insurance or collateralized in accordance with state law at year end. The collateral for public entities' deposits in financial institutions is now held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5 Miss. Code Ann. (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Depository Insurance Corporation.

CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019

Item # 8.

NOTE 3 - ELECTRIC PLANT

The following is a summary of the electric plant at June 30, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Transmission		
Land and Land Rights	\$ 31,802	\$ 31,802
Poles and Fixtures	1,253,039	1,177,332
Overhead Conductors	<u>613,787</u>	<u>613,787</u>
Total Transmission	<u>1,898,628</u>	<u>1,822,921</u>
Distribution Equipment		
Land & Land Rights	180,345	180,345
Station Equipment	11,722,538	11,317,325
Poles, Towers Etc.	7,840,000	7,642,211
Overhead Conductors and Devices	5,497,478	5,462,933
Underground Conductors and Devices	1,964,190	1,951,758
Underground Conduit	4,374,474	4,027,738
Line Transformers	9,150,973	8,953,972
Service	1,517,516	1,638,210
Meters	7,537,022	2,115,053
Installations on Customer's Premises	2,531,050	2,285,749
Street Lights and Signal System	<u>4,405,159</u>	<u>4,267,547</u>
Total Distribution Equipment	<u>56,720,745</u>	<u>49,842,841</u>
General Plant		
Land and Land Rights	120,866	120,866
Structure and Improvements	1,953,364	1,953,364
Office Furniture and Equipment	81,960	81,829
Transportation Equipment	1,367,059	1,259,826
Stores Equipment	8,065	8,065
Tools, Shop and Garage Equipment	169,114	159,008
Power Operated Equipment	2,360,386	2,345,063
Communications Equipment	49,513	52,107
Miscellaneous Equipment	<u>76,653</u>	<u>76,653</u>
Total General Plant	<u>6,186,980</u>	<u>6,056,781</u>
Total Plant In Service	64,806,353	57,722,543
Construction Work In Progress	<u>1,953,979</u>	<u>6,451,144</u>
Total Plant	<u>66,760,332</u>	<u>64,173,687</u>
Less: Accumulated Depreciation	<u>33,488,753</u>	<u>32,333,464</u>
Net Electric Plant	<u>\$ 33,271,579</u>	<u>\$ 31,840,223</u>

CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019

NOTE 4 - RECEIVABLE FROM CUSTOMERS FOR ENERGY CONSERVATION LOANS

Receivables from customers for energy conservation loans represent unbilled amounts due from customers as a result of their participation in an energy conservation program sponsored by the Tennessee Valley Authority (TVA) in which the customers install energy conservation measures approved by a TVA energy advisor. The installation charges are paid by the Department and billed to the customer over a period of time on the customer's monthly utility bill. TVA reimburses the Department for amounts paid out under the program. Repayments are made to TVA by the Department as collections are made from the customers.

NOTE 5 - ADVANCES FROM TVA FOR ENERGY CONSERVATION LOANS

Advances from TVA for energy conservation loans represent the amounts advanced by TVA, net of repayments, under the energy conservation loan program referred to in Note 4.

NOTE 6 - RECEIVABLE FROM CENTRAL SERVICE ASSOCIATION

The Department is a member of the Central Service Association. At June 30, 2020 and 2019, the amount loaned to C.S.A. by the Department was \$60,314 and \$55,281. Repayment of the loan will begin upon retirement of the debt for a new building constructed to house the Central Service Association. Interest is payable yearly and the rate at June 30, 2020 and 2019 was 1.25% and 1.25%, respectively. Interest income in the amount of \$383 and \$395 was received for years ended June 30, 2020 and 2019, respectively.

NOTE 7 - DEFINED BENEFIT PENSION PLAN

Plan Description - Employees of the City of Tupelo-Electric Department are provided a defined benefit pension plan through the Public Employees' Retirement System of Mississippi (PERS), a cost-sharing agent multiple-employer pension plan. The Public Employees' Retirement System of Mississippi (PERS) was created with the purpose to provide pension benefits for all state and public education employees, sworn officers of the Mississippi Highway Safety Patrol, other public employees whose employers have elected to participate in the System, and elected members of the State Legislature and the President of the Senate. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Public Employees' Retirement System of Mississippi, PERS Building, 429 Mississippi Street, Jackson, MS 39201 or by calling (601) 359-3589 or 1-800-444-PERS.

Benefits Provided - For the cost-sharing plan participating members who are vested and retire at or after age 60 or those retire regardless of age with at least 30 years of creditable service (25 years of creditable service for employees who became members of PERS before July 1, 2011) are entitled, upon application, to an annual retirement allowance payable monthly for life in an amount equal to 2.00% of their average compensation for each year of creditable service up to and including 30 years (25 years for those who became members of PERS before July 1, 2011), plus 2.50% for each additional year of creditable service with an actuarial reduction in the benefit for each year of creditable service below 30 years or the number of years in age the member is below 65, whichever is less. Average compensation is the average of the employee's earnings during the four highest compensated years of creditable service. A member may elect a reduced retirement allowance payable for life with the provision that, after death, a beneficiary receives benefits for life or for a specified number of years. Benefits vest upon completion of eight years of membership service (four years of membership service for those who became members of PERS before July 1, 2007). PERS

**CITY OF TUPELO - ELECTRIC DEPARTMENT
 NOTES TO FINANCIAL STATEMENTS
 June 30, 2020 and 2019**

NOTE 7 - DEFINED BENEFIT PENSION PLAN - continued

also provides certain death and disability benefits. In the event of death prior to retirement of any member whose spouse and/or children are not entitled to a retirement allowance, the deceased member's accumulated contributions and interest are paid to the designated beneficiary. A Cost-of-Living Adjustment (COLA) payment is made to eligible retirees and beneficiaries. The COLA is equal to 3.0 percent of the annual retirement allowance for each full fiscal year of retirement up to the year in which the retired member reaches age 60 (55 for those who became members of PERS before July 1, 2011), with 3.0 percent compounded for each fiscal year thereafter.

Employee membership data related to the Plan, as of June 30, 2018 was as follows:

Inactive Members or Beneficiaries Currently Receiving Benefits	104,973
Inactive Members Assumed Eligible for a Benefit at Retirement Date	16,578
Inactive Members Assumed Not to Receive Service Retirement Benefits	52,763
Active Members	<u>150,687</u>
Total	<u><u>325,001</u></u>

Contributions - The contribution requirements of PERS members and employers are established and may be amended only by the State of Mississippi Legislature. PERS members are required to contribute 9.00% of their annual covered salary and the City of Tupelo is required to contribute at an actuarially determined rate. The current rate is 17.40% of annual covered payroll. The contributions are deducted from the employees' wages or salary and remitted by the City to PERS on a monthly basis. By law, employer contributions are required to be paid. The employer's actuarially determined contribution and member contributions are expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

For the year ended June 30, 2020, the City of Tupelo-Electric Department's total payroll for all employees was \$2,200,452. Total covered payroll was \$2,118,167. Covered payroll refers to all compensation paid by the Electric Department to active employees covered by the Plan.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions- At June 30, 2020, the City of Tupelo-Electric Department reported a liability of \$5,766,823 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability percentage used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City of Tupelo-Electric Department's proportion of the net pension liability was based on a projection of the City of Tupelo-Electric Department's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2019, the City of Tupelo-Electric Department's proportion was 0.032781%.

For the year ended June 30, 2020, the City of Tupelo-Electric Department recognized pension expense of \$349,190. At June 30, 2020, the City of Tupelo-Electric Department reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019**

NOTE 7 - DEFINED BENEFIT PENSION PLAN - continued

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference Between Expected and Actual Experience	\$ 3,412	\$ 6,207
Changes of Assumptions	56,538	-
Changes in Proportion of Net Pension Liability	-	364,878
City Pension Contributions Subsequent to the Measurement Date	368,561	-
Net Difference Between Projected and Actual Investment Earnings	-	63,092
Total	\$ 428,511	\$ 434,177

The \$368,561 of deferred outflows of resources resulting from the Electric Department's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Fiscal Year Ending June 30,	Amount
2021	\$ (127,617)
2022	(218,561)
2023	(54,377)
2024	26,328
Total	\$ (374,227)

Actuarial Assumptions -The total pension liability was determined by an actuarial valuation as of June 30, 2019, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increases	3.00 – 18.50%, average, including inflation
Investment rate of return	7.75%, net of pension plan investment expense, including inflation

Mortality rates for June 30, 2019 were based on the RP-2014 Healthy Annuitant Blue Collar Table projected Scale BB to 2022, with rates set forward one year for males with adjustments.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2012 to June 30, 2016. The experience report is dated April 18, 2017.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected nominal returns, net of pension plan investment expense and the assumed rate of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019

NOTE 7 - DEFINED BENEFIT PENSION PLAN - continued

The target asset allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2019, are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	27.00 %	4.90 %
International Equity	22.00	4.75
Global Equity	12.00	5.00
Debt Securities	20.00	1.50
Real Estate	10.00	4.00
Private Equity	8.00	6.25
Cash Equivalents	1.00	0.25
Total	100.00	

Discount Rate - The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate (9.00%) and that employer contributions will be made at the current contribution rate (17.40%). Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City of Tupelo-Electric Department's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate -The following presents the City of Tupelo-Electric Department's proportionate share of the net pension liability using the discount rate of 7.75 %, as well as what the City of Tupelo-Electric Department's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75 %) or 1-percentage-point higher (8.75 %) than the current rate:

	Discount Rate	Electric Department's Proportionate Share of Net Pension Liability
1% Decrease	6.75%	\$ 7,179,315
Current Discount Rate	7.75%	5,766,823
1% Increase	8.75%	4,112,594

Plan Fiduciary Net Position-Detailed information about the Plan's fiduciary net position is available in the separately issued Public Employees' Retirement System of Mississippi (PERS) financial report.

**CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019**

NOTE 8 - LONG-TERM DEBT

BONDS PAYABLE

The Department issued series 2018 special obligation bonds during the year to provide financing for the cost of improvement, repair and extension of the electric system of the City of Tupelo. The bonds are dated April 12, 2018, with a maturity date of May 1, 2033. The bonds have a coupon rate ranging from 2% to 5% with principal and interest payments due semiannually commencing November 1, 2018.

During the fiscal year, the following changes occurred in long-term debt:

	Balances		Balances
	July 1,	Additions	Reductions
	June 30,		
Special Obligation Bonds	\$ 5,460,000	\$ -	\$ 300,000
Premium	627,225	-	627,225
Amortization of Premium	(41,815)	(41,815)	(83,630)
	\$ 6,045,410	\$ (41,815)	\$ 300,000
			\$ 5,703,595

The annual debt service requirements to maturity are as follows:

Fiscal Year	Ending	Principal	Interest	Total
June 30,				
2021		\$ 305,000	\$ 239,100	\$ 544,100
2022		315,000	229,950	544,950
2023		325,000	220,500	545,500
2024		335,000	210,750	545,750
2025		350,000	194,000	544,000
2026-2030		2,045,000	688,000	2,733,000
2031-2033		1,485,000	151,000	1,636,000
Total		\$ 5,160,000	\$ 1,933,300	\$ 7,093,300

NOTE 9 - ECONOMIC DEPENDENCY

Sales to one major customer during the years ended June 30, 2020 and 2019 totaled approximately \$5,496,558 and \$6,245,884, respectively. This represented approximately 10.5% and 11.3% of the Department's total revenues for the years ended June 30, 2020 and 2019, respectively.

**CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019**

NOTE 10 - DUE FROM / TO MUNICIPALITY

The Electric Department is an Enterprise Fund of the City of Tupelo, thus it has certain inter-fund transfers with other Departments. Customers are billed for electric, water, and sanitation services on the same bill. The Electric Department collects the bills and then disburses the fees collected to the respective departments/funds of the City. The City of Tupelo Accounting and Finance Department provides accounting services to the Electric Department for which it reimburses the General Fund for the cost of services provided. The Electric Department also reimburses the City a portion of the Mayor and City Council salaries based on the amount of time their duties were devoted to the Electric Department. The Electric Department makes in lieu property tax payments to the General Fund based on the Electric Department properties located in the City.

The Department has certain quasi-external transactions, which are reported as revenues and receivables as if they involved organizations external to the City that consist of utility billings to the City departments. Thus, the receivable related to the sale of electric power to the City is recorded in accounts receivable.

The balance of Due From Municipality and Due To Municipality at June 30, 2020 and 2019, consisted of the following:

	2020	2019
Due From Municipality		
General Fund	\$ -	\$ 13,516
Water and Sewer Fund	-	-
Total	\$ -	\$ 13,516
 Due To Municipality		
Solid Waste Management	\$ 18,449	\$ 7,958
Water and Sewer Fund	64,832	26,213
Total	\$ 83,281	\$ 34,171

CITY OF TUPELO - ELECTRIC DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
June 30, 2020 and 2019

NOTE 11 - RISK MANAGEMENT

The Department is exposed to various risks of losses related to torts: theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Significant losses are covered by commercial insurance for all major programs of the City except for certain employment practices liabilities, certain environmental liabilities, worker's compensation liabilities funded through a public entity risk pool, and catastrophic natural disasters that may exceed insurance coverages for which the City retains the risk of loss.

Risk of loss related to workers compensation for injuries to City employees is covered through the Mississippi Municipal Workers' Compensation Group, a public entity risk pool. The pool was formed on March 28, 1989, by the Mississippi Nonprofit Corporation Act, pursuant to Section 71-3-75, Mississippi Code Annotated (1972), to provide public entities within the State of Mississippi workers compensation and employers' liability coverage. The City pays premiums to the pool for its worker's compensation insurance coverage based on total payroll. The participation agreement provides that the pool will be self-sustaining through member premiums. The risk of loss is remote for claims exceeding the pool's retention liability. Expenditures and claims are recognized when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered. For insured programs there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

The City Attorney estimates that the amount of actual or potential claims against the City as of June 30, 2020 and 2019, will not materially affect the financial condition of the City. Therefore, no provisions have been made for estimated claims. There have been no material claims paid by the City during the current or prior year.

NOTE 12 - COMMITMENTS AND CONTINGENCIES

Under its wholesale power agreement, the Department is committed to purchase its power from the Tennessee Valley Authority. The rates paid for such purchases are subject to review annually.

NOTE 13 - SUBSEQUENT EVENTS

Date of Management Evaluation

Management has evaluated subsequent events through October 15, 2020, the date on which the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF TUPELO - ELECTRIC DEPARTMENT
 TUPELO, MISSISSIPPI
 Schedule of the Department's Proportionate
 Share of the Net Pension Liability
 For the six years ended June 30, 2020

	<u>2020</u>		<u>2019</u>		<u>2018</u>		<u>2017</u>		<u>2016</u>		<u>2015</u>	
Tupelo Electric's proportion of net pension liability (%)	0.032781	%	0.032642	%	0.031707	%	0.030491	%	0.030470	%	0.032011	%
Tupelo Electric's proportionate share of net pension liability	\$ 5,766,823		\$ 5,429,391		\$ 5,270,811		\$ 5,446,490		\$ 4,560,118		\$ 3,580,761	
Tupelo Electric's covered payroll	\$ 2,118,167		\$ 2,104,997		\$ 2,065,238		\$ 2,074,070		\$ 1,967,778		\$ 1,903,784	
Tupelo Electric's proportionate share of net pension liability as a percentage of its covered payroll (%)	272.26	%	257.93	%	255.22	%	262.60	%	231.74	%	188.09	%
Plan fiduciary net position as a percentage of total pension liability	61.59	%	62.54	%	61.49	%	57.47	%	61.70	%	67.21	%

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Schedule is intended to show information for 10 years. Additional years will be available as they become available. The accompanying notes to the required supplementary information are an integral part of this schedule.

CITY OF TUPELO - ELECTRIC DEPARTMENT
TUPELO, MISSISSIPPI
 Schedule of the Department's Contributions
 For the seven years ended June 30, 2020

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Statutorily required contributions	\$ 368,561	\$ 331,537	\$ 325,275	\$ 326,666	\$ 309,925	\$ 299,846	\$ 308,146
Actual contributions	\$ 368,561	\$ 331,537	\$ 325,275	\$ 326,666	\$ 309,925	\$ 299,846	\$ 308,146
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Department's covered payroll	\$ 2,118,167	\$ 2,104,997	\$ 2,065,238	\$ 2,074,070	\$ 1,967,778	\$ 1,903,784	\$ 1,956,483
Contributions as a % of covered employee payroll	17.40 %	15.75 %	15.75 %	15.75 %	15.75 %	15.75 %	15.75 %

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Schedule is intended to show information for 10 years. Additional years will be available as they become available.
 Contribution rate changed to 17.40% on July 1, 2019.
 The accompanying notes to the required supplementary information are an integral part of this schedule.

CITY OF TUPELO – ELECTRIC DEPARTMENT
Notes to the Required Supplementary Information
For the year ended June 30, 2020

Changes of Assumptions

- 2019 The expectation of retired life mortality was changed to the PubS.H-2010(B) Retiree Table with the following adjustments:
- For males, 112% of male rates from ages 18 to 75 scaled down to 105% for ages 80 to 119.
 - For females, 85% of the female rates from ages 18 to 65 scaled up to 102% for ages 75 to 119.
 - Projection scale MP-2018 will be used to project future improvements in life expectancy generationally.

The expectation of disabled mortality was changed to PubT.H-2010 Disabled Retiree Table for disabled retirees with the following adjustments:

- For males, 137% of male rates at all ages.
- For females, 115% of female rates at all ages.
- Projection scale MP-2018 will be used to project future improvements in life expectancy generationally.

The price inflation assumption was reduced from 3.00% to 2.75%.

The wage inflation assumption was reduced from 3.25% to 3.00%.

Withdrawal rates, pre-retirement mortality rates, and service retirement rates were also adjusted to more closely reflect actual experience.

The percentage of active member disabilities assumed to be in the line of duty was increased from 7% to 9%.

- 2017 The expectation of retired life mortality was changed to the RP-2014 Healthy Annuitant Blue Collar Mortality Table projected with Scale BB to 2022. Small adjustments were also made to the Mortality Table for disabled lives.

The wage inflation assumption was reduced from 3.75% to 3.25%.

Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to more closely reflect actual experience.

The percentage of active member disabilities assumed to be in the line of duty was increased from 6% to 7%.

- 2016 The assumed rate of interest credited to employee contributions was changed from 3.50% to 2.00%.

- 2015 The expectation of retired life mortality was changed to the RP-2014 Healthy Annuitant Blue Collar Table projected to 2016 using Scale BB rather than the RP-2000 Mortality Table, which was used prior to 2015.

The expectation of disabled mortality was changed to the RP-2014 Disabled Retiree Table, rather than the RP-2000 Disabled Mortality Table, which was used prior to 2015.

CITY OF TUPELO – ELECTRIC DEPARTMENT
Notes to the Required Supplementary Information
For the year ended June 30, 2020

Item # 8.

Changes of Assumptions (continued)

Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to more closely reflect actual experience.

Assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience.

The price inflation and investment rate of return assumptions were changed from 3.50% to 3.00% and 8.00% to 7.75%, respectively.

Changes of Benefit Provisions

2016 Effective July 1, 2016, the interest rate on employee contributions shall be calculated based on the money market rate as published by the Wall Street Journal on December 31 of each preceding year with a minimum rate of one percent and a maximum rate of five percent.

REPORT ON COMPLIANCE AND INTERNAL CONTROL

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Mayor and City Council
City of Tupelo, Mississippi

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the City of Tupelo, Mississippi-Electric Department as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City of Tupelo, Mississippi-Electric Department's basic financial statements and have issued our report thereon dated October 10, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Tupelo, Mississippi-Electric Department's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Tupelo, Mississippi-Electric Department's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Tupelo, Mississippi-Electric Department's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Tupelo, Mississippi-Electric Department's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Franks, Franks, Wilemon & Hagood P.A.

FRANKS, FRANKS, WILEMON & HAGOOD, P.A.
Tupelo, Mississippi
October 15, 2020



AGENDA REQUEST

TO: Mayor and City Council
FROM: Bart Aguirre, Chief
DATE October 7, 2020
SUBJECT: IN THE MATTER OF SURPLUS VEHICLE **BA**

Request:

Please accept this letter of request to surplus for scrap the following vehicle, Silver 2003 Toyota Matrix VIN# 2T1KR32E73C712590.



AGENDA REQUEST

TO: Mayor and City Council
FROM: Johnny Timmons, Manager TW&L
DATE October 14, 2020
SUBJECT: IN THE MATTER OF BID AWARD 2020-031WL **JT**

Request:

Review and award the attached bid:

Bid No. 2020-031WL – 2021 Cab and Chassis 4x4 (Equal or equivalent to a 2021 Ford F-550 4x4 SD Super Cab) – to the low qualified bid submitted by Cannon Motors of MS & AR in the amount of \$51,100.00.

From: [Traci Dillard](#)
To: [Pam Blessingame](#)
Subject: 2020-031WL
Date: Monday, October 5, 2020 10:17:30 AM
Attachments: [image001.png](#)

Reverse Auction Bid History | Print this form

BidID	Vendor	Username	First Name	Last Name	Email Address	Bidamount	Bid Submittal Date/Time
47176	Cannon Motors of MS & AR	cannonmotors	Steven	Hand	shand@nobodybeatsacannondeal.com	\$51,100.00	05-Oct-2020 10:07:56 AM
47175	Summit Truck Group	SummitTupelo	Bruce	Underwood	bruce.underwood@summittruckgroup.com	\$51,190.00	05-Oct-2020 10:07:18 AM
47174	Cannon Motors of MS & AR	cannonmotors	Steven	Hand	shand@nobodybeatsacannondeal.com	\$51,275.00	05-Oct-2020 10:06:30 AM
47173	Summit Truck Group	SummitTupelo	Bruce	Underwood	bruce.underwood@summittruckgroup.com	\$51,375.00	05-Oct-2020 10:05:52 AM
47172	Cannon Motors of MS & AR	cannonmotors	Steven	Hand	shand@nobodybeatsacannondeal.com	\$51,475.00	05-Oct-2020 10:05:22 AM
47171	Summit Truck Group	SummitTupelo	Bruce	Underwood	bruce.underwood@summittruckgroup.com	\$51,489.00	05-Oct-2020 10:05:03 AM
47170	Cannon Motors of MS & AR	cannonmotors	Steven	Hand	shand@nobodybeatsacannondeal.com	\$51,589.00	05-Oct-2020 10:04:32 AM
47169	Summit Truck Group	SummitTupelo	Bruce	Underwood	bruce.underwood@summittruckgroup.com	\$51,689.00	05-Oct-2020 10:02:43 AM
47168	Cannon Motors of MS & AR	cannonmotors	Steven	Hand	shand@nobodybeatsacannondeal.com	\$51,751.00	05-Oct-2020 10:01:18 AM
47167	Summit Truck Group	SummitTupelo	Bruce	Underwood	bruce.underwood@summittruckgroup.com	\$55,689.00	05-Oct-2020 10:01:16 AM

Traci Dillard
Purchasing/Accounts Payable Manager
City of Tupelo
PO Box 1485
Tupelo, MS 38801
w: 662-841-6456
c: 662-401-6597

REQUEST FOR PROPOSALS

Item # 10.

Un-Priced Technical Proposals

To provide

**2021 CAB AND CHASSIS 4x4
(Equal or Equivalent to a 2021 F-550 4x4 SD Super Cab)
Quantity: 1**

**A Reverse Auction Event
For
City of Tupelo, Mississippi**

BID # 2020-031WL

Publication Dates:..... August 25, 2020 and September 1, 2020
BID Response Deadline: September 14, 2020 10:00 AM
Reverse Auction Window:..... October 5, 2020 10:00 – 10:15 AM

ADVERTISEMENT FOR PROPOSALS

The City of Tupelo is seeking un-priced technical proposals from equipment dealers for:

**2021 CAB AND CHASSIS 4X4
(Equal or equivalent to a 2021 F-550 4x4 SD Super Cab)
Quantity: 1
BID # 2020-031WL**

Deadline for receipt of un-priced technical proposals is 10:00 AM on September 14, 2020 at City Hall, 71 East Troy Street, Tupelo, Mississippi 38804 PO Box 1485 Tupelo, Mississippi 38802-1485.

Pursuant to MS Code 31-7-13 and House Bill 1109, this commodity will be procured through a multi-step procurement process, including a Reverse Auction. In Phase One, un-priced technical proposals are evaluated for potential acceptability based upon pre-determined criteria. In Phase Two, only those bidders whose technical proposals are determined acceptable shall be invited to provide priced bids for consideration. City of Tupelo encourages vendor participation in this multi-step process. Complete instructions are provided in the specifications package.

Official un-priced proposal documents can be downloaded from Central Bidding at www.centralbidding.com for a fee. Detailed specifications may also be obtained by contacting Traci Dillard, Purchasing Agent at 662-841-6456, Traci.Dillard@tupeloms.gov or from the address above. Electronic bids and/or reverse auction bids and proposals can be submitted at www.centralbidding.com at no charge. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

The City of Tupelo is an equal opportunity employer and hereby notifies all bidders that it will affirmatively insure that, in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, age, disability or national origin in consideration for an award.

The City of Tupelo reserves the right to reject any and or all bids, waive technicalities, informalities or irregularities in the bids received, solicit new bids or to choose that bid which is deemed to be in the best interest of the City of Tupelo.

Traci Dillard
Purchasing Agent

Publishing Dates:
August 25, 2020 and September 1, 2020

(PHASE ONE OF A MULTI-STEP PROCUREMENT PROJECT)

2021 CAB AND CHASSIS 644
(Equal or equivalent to a 2021 F-550 4x4 SD Super Cab)
Quantity: 1
BID # 2020-031WL

I. GENERAL

The City of Tupelo will accept competitive sealed un-priced proposals until September 14, 2020, at City Hall, 71 East Troy Street, Tupelo, Mississippi 38804 or online at www.centralbidding.com. All un-priced proposals must be equal in performance and quality to the specifications.

If City Hall is closed for business at the time of the deadline, proposals will be accepted and opened on the next business day of the City, at the originally scheduled hour.

II. TECHNICAL SPECIFICATIONS

The City of Tupelo will be accepting proposals for one (1) 2021 Cab and Chassis 4x4 (Equal or equivalent to a 2021 F-550 4x4 SD Super Cab) to be used with a Bucket Truck.

POWERTRAIN

- Engine
 - 6.7L 4V OHV V8 Turbo Diesel B20 (Equal or equivalent to Power Stroke)
 - 240 Amp Heavy Duty Alternator
 - Dual 78-AH 750 CCA Batteries
 - GVWR: 19,500 lb Payload Package
- Transmission
 - 10-Speed Automatic (Equal or equivalent to TorqShift)
 - Drive Modes: Normal, Tow/Haul, Eco and Deep Sand/Snow and Slippery
 - Limited Slip w/4.88 Axle Ratio
- Transfer case skid plates
- Transmission Power Take-Off Provision (Shall include transmission mounted live drive and stationary mode PTO)

WHEELBASE

- 192" Wheelbase

WHEELS & TIRES

- Tires: 225/70Rx19.5G BSW Traction
- Shall include four (4) traction tires on the rear and two (2) A/P tires on the front
- Wheels: 19.5" Argent Painted Steel

SEATS & SEAT TRIM

- HD Vinyl 40/20/40 Split Bench Seat (Shall include center armrest, cup holder, storage and driver's side manual lumbar)

POWER EQUIPMENT GROUP

- Accessory Delay
- Advanced Security Pack (Shall include anti-theft System and inclination/intrusion sensors) (Equal or equivalent to SecuriLock Passive Anti-Theft System)
- Trailer Tow Mirrors w/Power Heated Glass (Shall include manual telescoping, heated convex spotter mirror and integrated clearance lights and turn signal indicators.)
- Power Locks

- Power Front and Rear Side Windows (Shall include 1-touch up/down driver/passenger window)
- Remote Keyless Entry

EXTRA HEAVY-DUTY FRONT END SUSPENSION – 7,500 GAWR

REAR VIEW CAMERA & PREP KIT

STEERING WHEEL-MOUNTED CRUISE CONTROL

DAYTIME RUNNING LAMPS

PICK-UP BOX DELETE

- Delete Pick-Up Box
- Rear Bumper Delete
- Spare Wheel, Tire, Carrier and Jack Delete

TRAILER BRAKE CONTROLLER

- Shall be compatible with electronic actuated drum brakes
- Shall include smart trailer tow connector
- Class “V” Trailer Hitch

RADIO

- AM/FM Stereo

COLORS

- Exterior: Oxford White
- Interior: Gray

BODY (Provided by Tupelo Water & Light Department)

- Cab and chassis must be drop shipped to successful body bidder

EMISSIONS

- 50-State Emissions System

WARRANTY

- Basic: 36,000 Miles/36 Months
- Powertrain: 60,000 Miles/60 Months
- Corrosion Perforation: Unlimited Miles/60 Months
- Roadside Assistance: 60,000 Miles/60 Months

GENERAL BIDDER REQUIREMENTS

- The City of Tupelo reserves the right to reject any and all bids, to waive informalities in the bid, or to award to whomsoever they may choose.
- The City of Tupelo will reject any and all bids which include an escalation charge or clause (including fuel surcharges).
- Bidder shall state details of all standard and extended warranties furnished, including parts and labor for all components.
- Any warranty labor to be performed by City of Tupelo mechanics shall be reimbursed by the bidder at the City of Tupelo’s current labor rate.
- Delivery – The successful bidder shall deliver the truck to the Tupelo Water & Light Department, 320 N Front Street, Tupelo, MS 38804.

III. SUBMISSION OF UN-PRICED TECHNICAL PROPOSALS:

There are several documents to submit in order to be considered for invitation to participate in the Reverse Auction and possible award on this project. Proposals shall contain the following documentation at a minimum. SEE INSTRUCTIONS, FORMS AND CHECKLISTS PROVIDED ON THE FOLLOWING PAGES.

It is understood that bidders who submit proposals have read, understood and accepted these specifications as written, and by submitting a proposal, agree to meet the specifications as written. Proposal modifications, alterations or corrections received after the closing time specified shall not be considered. Proposals must remain valid for a minimum of 60 days from the opening date. City of Tupelo is a Tax Exempt Government Entity.

To be considered, un-priced technical proposals must be signed by an owner or authorized officer or manager of the bidding company. It is the bidder's responsibility to ensure timely and complete proposals are received with all required documentation included. Late and/or incomplete proposals will not be considered.

If you are selected to receive an invitation to provide priced bids, complete instructions for submitting priced bids shall be provided in the invitation.

IV. QUESTIONS

Failure to examine any specifications and instructions will be at bidder's risk. All procedural and technical questions, or if the attached specifications are incomplete, not clear, or not standardized, shall be made in writing and addressed to the following.

General questions regarding this request should be directed to Traci Dillard, Purchasing Agent, at the City of Tupelo Purchasing Department, 71 East Troy Street, Tupelo, MS 38804. The phone number is 662-841-6456. Email: Traci.Dillard@tupeloms.gov

For questions concerning the technical specifications, prospective bidders may contact Tommy Monts at Tupelo Water & Light Department. The phone number is 662-841-6463. Email: Tommy.Monts@tupeloms.gov

No oral explanations by any member of the City staff will be binding. Receipt of addenda must be acknowledged in writing. Submitting vendors shall be responsible for ensuring that they have received any and all addenda.

V. OPENING

Proposal openings, whether electronic or traditional paper method, shall be conducted any time after they are received and shall be conducted by at least two procurement officials. From that point forward, proposals will be considered under advisement. City of Tupelo may conduct written or oral discussions with potential bidders.

The City of Tupelo reserves the right to determine responsive offers or proposals, waive minor informalities in the process, to reject any and all offers or proposals, and to invite priced bids from those companies believed most advantageous to the City.

VI. OTHER

THIS IS A MULTI-STEP PROCUREMENT PROJECT TO BE COMPLETED IN TWO SEPARATE PHASES.

Phase One is the solicitation and receipt of un-priced technical proposals for consideration. Deadline for receipt of technical proposals is 10:00 AM on, 2020 September 14, 2020 at City Hall, 71 East Troy Street, Tupelo, Mississippi 38804 or PO Box 1485, Tupelo, Mississippi 38802-1485 or electronically at www.centralbidding.com by the same time.

Phase Two is the Reverse Auction Event in which bidders will provide priced bids for the equipment requested, based upon their approved technical proposal. If your un-priced technical proposal is approved as acceptable, you will be invited to enter the Reverse Auction Event and assigned a username and password for access to the online bidding site by Central Bidding. Central Bidding can be contacted at www.centralbidding.com or by calling 225-810-4814.

- Time window for receipt of priced bids will be October 5, 2020 10:00 AM – 10:15 AM
- **Reverse Auction** is an auction event in which bidders submit pricing in a decreasing manner. In the City of Tupelo Reverse Auctions, all bidders will be able to see and consider their competitors' bids and decide if additional bidding is necessary on their part.
- There is no advantage for a bidder to wait until near closing time of the auction to place a bid. Any bid placed during the last 5 minutes of the bidding time window will cause an automatic 5-minute extension of time. Each additional bid after that will cause another 5-minute extension, and will continue until 5 minutes have gone by without a bid. At that point, the system will shut down and the auction will end.
- More information regarding the live Reverse Auction event will be provided in the invitation to participate.

VII. INSTRUCTIONS

The following information applies to all proposals. The documents listed below must be included in your proposal, whether submitted by envelope or by electronic method. After you obtained the Specification Package, you can submit proposals by:

1. PROPOSAL SUBMISSION BY SEALED ENVELOPE:

Prior to the deadline for receipt of un-priced technical proposals, deliver your sealed envelope, marked as shown, to the City of Tupelo Purchasing Department, 71 East Troy Street, Tupelo, MS 38804. The envelope must be clearly marked with the Bidder's name and address on the outside and the following in the lower left corner:



AGENDA REQUEST

TO: Mayor and City Council
FROM: Rhonda Cole, Municipal Court Clerk
DATE October 13, 2020
SUBJECT: IN THE MATTER OF MUNICIPAL COURT CLERK TRAINING **RC**

Request:

Please review the attached for your approval.

THE ADMINISTRATIVE OFFICE OF
Tupelo Municipal Court
P.O. BOX 765, 316 Court Street.
TUPELO, MISSISSIPPI 38804-0765
(662) 841-6516
Fax (662) 841-6410

Item # 11.

JAY WEIR, MUNICIPAL JUDGE
WILLIE ALLEN, MUNICIPAL JUDGE

RICHARD BABB, PROSECUTOR
JOHN KNIGHT, ADMINISTRATOR

Date: October 14, 2020

To: Mayor Jason Shelton
Tupelo City Council

From: Rhonda Cole

Re: Municipal Court Clerk training certificate and updated fine schedule.

As a "Matter of housekeeping" attached is a copy of my certificate of attendance for the mandatory Municipal Court Clerk training.

Mississippi code 21-23-12 requires the training certificate of the Municipal Court Clerk be made part of the permanent record of the minutes of the City Council. I Have also included the most recent copy of our fine schedule.

Please place these items on the agenda of the next City Council meeting for their Approval.

Thank you for the opportunity to serve as your Municipal Court Clerk.



Certificate of Attendance

The University of Mississippi Law Center
Awards this Certificate to

Rhonda L. Cole

for having attended the

2020 MUNICIPAL COURT CLERK CONFERENCE

Via Zoom Webinar

September 16-18, 2020

conducted by the

Mississippi Judicial College

12 Hours Certification

Program Manager

Director

Item # 11.

Effective 9/23/2019

FINE SCHEDULE

Item #	DESCRIPTION	FINE	TV	DARE	QM	CL	IC	TECH	NCADD	OTHER	TT	CS	CC	TOTAL	BOND
***	BOND JUMPING	350.75	90.50	5.00	121.75							1.00	.50	479.00	1100.00
***	RELESS DRIVING	50.00	90.50	5.00				10.00				1.00	.50	167.00	300.00
***	CARRYING CONCEALED WEAPON	400.75	90.50	5.00	121.75						10.00	1.00	.50	529.00	1000.00
***	CHILD RESTRAINT	25.00	90.50	5.00				10.00				1.00	.50	132.00	200.00
***	CONTRIBUTE TO DELINQUENCY	500.75	90.50	5.00	121.75							1.00	.50	629.00	1500.00
***	COUNTERFEIT MONEY	999.75	90.50	5.00	121.75							1.00	.50	1128.00	1500.00
***	CREDIT CARD FORGERY	999.75	90.50	5.00	121.75							1.00	.50	1128.00	1500.00
***	CROSSING DOUBLE YELLOW LINE	51.00	90.50	5.00				10.00				1.00	.50	158.00	300.00
***	DERAUNING AN INNKEEPER	200.75		5.00	121.75							1.00	.50	329.00	500.00
***	DISOBEYING A POLICE OFFICER	100.75		5.00	121.75							1.00	.50	229.00	400.00
***	DISORDERLY CONDUCT	150.75		5.00	121.75							1.00	.50	279.00	400.00
***	DISTROY CITY/PRIVATE PROPERTY	200.75		5.00	121.75							1.00	.50	329.00	500.00
***	DISTROY COIN-OPERATED MACHINE 1ST	200.00		5.00	121.75							1.00	.50	328.25	400.00
***	DISTROY COIN-OPERATED MACHINE 2ND	500.00		5.00	121.75							1.00	.50	628.25	700.00
***	DISTURBING THE PEACE	250.75		5.00	121.75							1.00	.50	379.00	600.00
***	DRAG RACING	201.00	90.50	5.00				10.00				1.00	.50	308.00	500.00
***	DRIVER LICENSE	226.00		5.00				10.00				1.00	.50	333.00	600.00
***	DRIVER LICENSE 2nd offense	351.00	90.50	5.00				10.00				1.00	.50	458.00	800.00
***	DRIVER LICENSE 3rd offense	500.00	90.50	5.00				10.00				1.00	.50	607.00	1000.00
***	DRIVING UNDER INFLUENCE (1ST)	801.00		5.00				10.00	1.00			1.00	.50	1112.00	1900.00
***	DRIVING UNDER INFLUENCE (2ND)	1001.00		5.00				10.00	1.00			1.00	.50	1312.00	3000.00
***	EMBEZZLEMENT	701.75		5.00	121.75		243.50	10.00	1.00			1.00	.50	830.00	1500.00
***	EXCESSIVE NOISE	101.00	90.50	5.00				10.00				1.00	.50	208.00	400.00
***	EXHIBITING A WEAPON	200.75		5.00	121.75							1.00	.50	329.00	500.00
***	FAIL TO MAINTAIN CONTROL	51.00	90.50	5.00				10.00				1.00	.50	158.00	300.00
***	FAIL TO STOP AND RENDER AID	100.75		5.00	121.75							1.00	.50	229.00	300.00
***	FAIL TO YIELD TO BLUE LIGHTS	76.00	90.50	5.00				10.00				1.00	.50	183.00	300.00
***	FAIL TO YIELD TO EMERGENCY VEH.	100.00	90.50	5.00				10.00				1.00	.50	207.00	300.00
***	FAIL TO YIELD RIGHT OF WAY	51.00	90.50	5.00				10.00				1.00	.50	158.00	200.00
***	FALSE PRETENSE	200.75		5.00	121.75							1.00	.50	329.00	500.00
***	FALSE REPORTING TO 911													JUDGE	600.00
***	FAMILY DISTURBANCE	500.75		5.00	121.75							1.00	.50	629.00	1000.00
***	FLUENCING/LAW ENFORCEMENT	999.75		5.00	121.75							1.00	.50	1128.00	1500.00
***	FOLLOWING TOO CLOSELY	51.00	90.50	5.00				10.00				1.00	.50	158.00	300.00
***	GAMBLING	500.75		5.00	121.75							1.00	.50	629.00	1000.00
***	HARRASS/THREATENING PHONE CALLS	100.75		5.00	121.75							1.00	.50	229.00	400.00
***	IMPROPER EQUIPMENT	76.00	90.50	5.00				10.00				1.00	.50	183.00	300.00
***	IMPROPER TURN	51.00	90.50	5.00				10.00				1.00	.50	158.00	300.00
***	INDECENT EXPOSURE	250.75		5.00	121.75							1.00	.50	379.00	600.00
***	INDECENT EXPOSURE (2ND)	499.75		5.00	121.75							1.00	.50	628.00	800.00
***	INSURANCE VIOLATION (1ST)	100.00	90.50	5.00				10.00		200.00		1.00	.50	407.00	1000.00
***	INSURANCE VIOLATION (2ND)	100.00	90.50	5.00				10.00		300.00		1.00	.50	507.00	1000.00
***	INSURANCE VIOLATION (3RD)	100.00	90.50	5.00				10.00		400.00		1.00	.50	607.00	1000.00
***	LEAVING THE SCENE OF ACCIDENT	100.00	90.50	5.00				10.00				1.00	.50	207.00	400.00
***	LITTERING (\$25.00 FEE)	50.75		5.00	121.75					25.00		1.00	.50	204.00	300.00
***	MALICIOUS MISCHIEF	150.75		5.00	121.75							1.00	.50	279.00	400.00
***	MOVE OVER LAW	100.00	90.50	5.00				10.00				1.00	.50	207.00	300.00
***	MOTORCYCLE HELMET	76.00	90.50	5.00				10.00				1.00	.50	183.00	300.00
***	NO TAIL LIGHTS	76.00	90.50	5.00				10.00				1.00	.50	183.00	300.00
***	OBSTRUCT CITY SIDEWALKS/STREETS (97)	250.75		5.00	121.75							1.00	.50	379.00	600.00
***	OBSTRUCTION OF VISTAGE	250.75		5.00	121.75							1.00	.50	379.00	600.00
***	OPEN CONTAINER/BEER/ALCOHOL	100.75		5.00	121.75							1.00	.50	230.00	300.00
***	PASSING STOPPED SCHOOL BUS	251.00	90.50	5.00				10.00	1.00			1.00	.50	358.00	300.00
***	PETT LARCENY	350.75		5.00	121.75							1.00	.50	479.00	500.00
***	POSS. BEER/ALCOHOL UNDER AGE	100.75		5.00	121.75				1.00			1.00	.50	230.00	300.00

Item # 11.

OFFENSE	FINE	TV	DARE	OM	CL	IC	TECH	NCADD	OTHER	TT	CS	CC	TOTAL	BOND
***PENSE														
***POSS CONTROLLED SUBSTANCE	500.75		5.00	121.75	70.00			1.00			1.00	.50	700.00	2100.00
***POSSESSION OF CRACK PIPE	450.75		5.00	121.75	70.00			1.00			1.00	.50	650.00	1200.00
***POSS OF MARIJUANA	249.75		5.00	121.75	70.00			1.00			1.00	.50	449.00	600.00
***POSS OF MARIJUANA IN AUTO	500.75		5.00	121.75	70.00			1.00			1.00	.50	700.00	2100.00
***POSS OF PARAPHEARNALIA	150.75		5.00	121.75	70.00			1.00			1.00	.50	350.00	400.00
***PROSTITUTION	200.75		5.00	121.75							1.00	.50	329.00	500.00
PUBLIC DRUNK	100.75		5.00	121.75				1.00			1.00	.50	230.00	300.00
PUBLIC PROFANITY	75.75		5.00	121.75							1.00	.50	204.00	200.00
RAN RED LIGHT/STOP SIGN	51.00	90.50	5.00	121.75			10.00				1.00	.50	158.00	300.00
***RECKLESS DRIVING	100.00	90.50	5.00				10.00			10.00	1.00	.50	217.00	400.00
***RESISTING ARREST	250.75		5.00	121.75							1.00	.50	379.00	600.00
SEATBELT VIOLATION	25.00												25.00	100.00
***SELL ALCOHOL TO MINOR	500.75		5.00	121.75				1.00			1.00	.50	630.00	1000.00
SELL ALCOHOL W/O PERMIT	500.75		5.00	121.75				1.00			1.00	.50	630.00	1000.00
***SHOPLIFTING	701.75		5.00	121.75							1.00	.50	830.00	1500.00
***SHOPLIFTING (2 ND)	900.75		5.00	121.75							1.00	.50	1029.00	2100.00
***SHOPLIFTING (3 RD)	999.75		5.00	121.75							1.00	.50	1128.00	3000.00
***SIMPLE ASSAULT	250.75		5.00	121.75							1.00	.50	379.00	600.00
***SIMPLE ASSAULT (2 ND)	500.75		5.00	121.75							1.00	.50	629.00	1000.00
***SA—DOMESTIC VIOLENCE	250.75		5.00	121.75							1.00	.50	379.00	1000.00
***SA—DOMESTIC VIOLENCE (2 ND)	500.75		5.00	121.75							1.00	.50	628.00	Judge set
SPEEDING (1-9 MILES)	51.00	90.50	5.00				10.00				1.00	.50	158.00	300.00
SPEEDING (10-20 MILES)	51.00	90.50	5.00				10.00			10.00	1.00	.50	168.00	300.00
SPEEDING (21-30 MILES)	65.00	90.50	5.00				10.00		20.00		1.00	.50	192.00	300.00
SPEEDING (31 + MPH)	75.00	90.50	5.00				10.00		30.00		1.00	.50	212.00	400.00
SPILLING LOAD	51.00	90.50	5.00				10.00				1.00	.50	158.00	300.00
***STALKING/HARASSMENT	500.75		5.00	121.75							1.00	.50	629.00	1000.00
***SUSPENDED DL	226.00	90.50	5.00				10.00				1.00	.50	333.00	600.00
***SUSPENDED DRIVER LICENSE (FTA) 2 ND	351.00	90.50	5.00				10.00				1.00	.50	458.00	600.00
***SUSPENDED DRIVER LICENSE (FTA) 3 RD	500.00	90.50	5.00				10.00				1.00	.50	607.00	600.00
***SUSPENDED DL (IC) 1 ST	301.00		5.00			243.50	10.00	1.00			1.00	.50	562.00	900.00
***SUSPENDED DL (IC) 2 ND	351.00		5.00			243.50	10.00	1.00			1.00	.50	612.00	1000.00
***SUSPENDED DL (IC) 3 RD	451.00		5.00			243.50	10.00	1.00			1.00	.50	712.00	1100.00
***SUSPENDED DL (IC) 4 TH	500.00		5.00			243.50	10.00	1.00			1.00	.50	761.00	1200.00
TAG	75.75		5.00	121.75							1.00	.50	204.00	400.00
***TAG (SWITCHED)	50.75		5.00	121.75							1.00	.50	179.00	300.00
TAG—IMPROPER DEALER	99.75		5.00	121.75							1.00	.50	228.00	400.00
***TINT LAW VIOLATION	100.00	90.50	5.00				10.00				1.00	.50	207.00	400.00
TRESPASSING	250.75		5.00	121.75							1.00	.50	379.00	600.00
TRESPASSING 2 ND	350.75		5.00	121.75							1.00	.50	479.00	600.00
TRESPASSING 3 RD	499.75		5.00	121.75							1.00	.50	628.00	600.00
TRESPASSING (FEDERAL)	500.75		5.00	121.75							1.00	.50	629.00	1000.00
TRESPASSING-LESS LARCENY (UNAUTH. USE)	250.75		5.00	121.75							1.00	.50	379.00	600.00
***UTILITY THEFT	200.75		5.00	121.75							1.00	.50	329.00	1200.00
***UTTERING A FORGERY	999.75		5.00	121.75							1.00	.50	1128.00	1500.00
WRONG WAY ON A ONE WAY	51.00	90.50	5.00				10.00				1.00	.50	158.00	300.00
WRONG SIDE OF ROAD	51.00	90.50	5.00				10.00				1.00	.50	158.00	300.00

OFFENSE
 JUNK VEHICLES
 BUILDING CODES
 ANIMAL CONTROL
 VICIOUS ANIMAL
 SMOKING/INDIVIDUAL
 SMOKING/BUSINESS

100.00
 1000.00
 50.00
 50.00
 100.00

MANDATORY
 MANDATORY
 MANDATORY
 MANDATORY
 MANDATORY

2ND OFFENSE
 MANDATORY
 MANDATORY
 MANDATORY
 MANDATORY
 MANDATORY

3RD OFFENSE
 MANDATORY
 MANDATORY
 MANDATORY
 MANDATORY
 MANDATORY

PARKING
 2 HR/IMPROPER
 NO PARKING ZONE
 YELLOW LINE
 BLOCKING DRIVEWAY
 HANDICAPPED
 FIRE LANE

1-7 DAYS
 15.00
 15.00
 15.00
 15.00
 50.00

8 + DAYS
 50.00
 50.00
 50.00
 50.00
 100.00
 100.00



AGENDA REQUEST

TO: Mayor and City Council
FROM: Dennis Bonds, City Engineer
DATE October 14, 2020
SUBJECT: IN THE MATTER OF CHANGE ORDER FOR SAND CREEK BANK STABILIZATION ALONG RANKIN BLVD **DRB**

Request: DRB

Review and approve change order in amount of \$4,399.20 on Sand Creek Bank Stabilization Project. Change order necessitated by additional washing and cavitation underneath concrete parking area adjacent to Bank Stabilization Project area. See attached information.

CHANGE ORDER

CCE NO. 3-09634

CHANGE ORDER NO.: 1- -FINAL SUMMARY

OWNER: City of Tupelo

PROJECT: SAND CREEK BANK STABILIZATION

CONTRACTOR: ENSCOR, LLC

The following changes on the project, with quantities and items involved, are recommended for the reasons stated:

ADJUSTMENT FOR FINAL QUANTITIES - SEE ATTACHED

It is further understood and agreed that this modification constitutes compensation in full on behalf of the contractor and its subcontractors and suppliers for all costs and markups directly or indirectly attributable to the change order herein, of all delays related thereto, and for performance of the changes within the time frame stated.

Original Contract Cost	<u>\$124,304.00</u>	DATE: <u>10/13</u>	2020
Previously Approved C.O.'s Add (Deduct):	<u>\$0.00</u>		
PREVIOUS CONTRACT TOTAL:	<u>\$124,304.00</u>	For Cook Coggin Engineers, Inc.	
Estimated Amount Added by this C.O. :	<u>\$4,399.20</u>	APPROVED: _____	2020
Estimated Amount Deducted by this C.O. :	_____	_____	
CONTRACT TOTAL:	<u>\$128,703.20</u>	For the Owner (City of Tupelo)	
		ACCEPTED: <u>OCTOBER 12</u>	2020
			
		For the Contractor (ENSCOR, LLC)	

CHANGE ORDER NO. 1 - FINAL QUANTITY SUMM

AND CREEK BANK STABILIZATION

OWNER: CITY OF TUPELO

CONTRACTOR: ENSCOR, LLC

CCE 3-09634

Item No.	Item Description	Contract Quantity	Unit	Unit Price	Contract Amount	Final Construction Quantities	Summary Change Order Amount	Final Contract Amount
1	Mobilization	1	LS	\$ 14,000.00	\$ 14,000.00	1	\$0.00	\$14,000.00
2	Clearing & Grubbing	1	LS	\$ 5,000.00	\$ 5,000.00	1	\$0.00	\$5,000.00
3	Excess Excavation, PM	289	CuYd	\$ 10.00	\$ 2,890.00	289	\$0.00	\$2,890.00
4	Selected Borrow Material, PM	259	CuYd	\$ 20.00	\$ 5,180.00	259	\$0.00	\$5,180.00
5	Drainage Backfill, PM	50	CuYd	\$ 70.00	\$ 3,500.00	50	\$0.00	\$3,500.00
6	Removal of Concrete	90	SqYd	\$ 10.00	\$ 900.00	123	\$330.00	\$1,230.00
7	Concrete Pavement	90	SqYd	\$ 135.00	\$ 12,150.00	123	\$4,455.00	\$16,605.00
8	Crushed Limestone	15	CuYd	\$ 70.00	\$ 1,050.00	15	\$0.00	\$1,050.00
9	Minor Structure Concrete	1	CuYd	\$ 1,000.00	\$ 1,000.00	1	\$0.00	\$1,000.00
10	15" Concrete Flared End Section	1	Ea	\$ 1,000.00	\$ 1,000.00	1	\$0.00	\$1,000.00
11	Gabion Wall, 3 x 3	8,850	CuFt	\$ 5.74	\$ 50,799.00	8850	\$0.00	\$50,799.00
12	Geotextile Fabric	210	SqYd	\$ 3.50	\$ 735.00	254	\$154.00	\$889.00
13	Stone Riprap, 300 Lb	160	Tons	\$ 60.00	\$ 9,600.00	168	\$460.20	\$10,060.20
14	Grout for Stone Riprap	35	CuYd	\$ 400.00	\$ 14,000.00	35	\$0.00	\$14,000.00
15	Solid Sodding	200	SqYd	\$ 5.00	\$ 1,000.00		(\$1,000.00)	\$0.00
16	Turbidity Curtain	300	LinFt	\$ 5.00	\$ 1,500.00	300	\$0.00	\$1,500.00
17					\$ -			\$0.00

TOTAL ORIGINAL CONTRACT AMT \$124,304.00

Summary Change Order Amount \$4,399.20

Final Contract Amount \$128,703.20



AGENDA REQUEST

TO: Mayor and City Council

FROM: Pat Falkner, Director, Development Services

DATE October 14, 2020

SUBJECT: IN THE MATTER OF REVIEW/ACCEPT PLANNING COMMITTEE MINUTES

Request: Review/Accept Minutes of October 5, 2020 Planning Committee meeting.

The Committee denied a request for approval of a proposed telecommunications tower at 203 South Feemster Lake Road. That action has been appealed.

TUPELO PLANNING COMMITTEE**October 5, 2020****CALL TO ORDER**

Chair Leslie Mart called the meeting to order by Zoom. Gus Hildenbrand, Scott Davis, Patti Thompson, and Jimmy Swann were present, with Pam Hadley and Lindsay Leake also attending by Zoom. Mr. Hildebrand provided the invocation and Mrs. Thompson led the Pledge of Allegiance. Staff present were Pat Falkner and Marilyn Vail of the Development Services Department.

APPROVAL OF MINUTES

The minutes of the September 14 meeting were approved on a motion by Mrs. Thompson, seconded by Mr. Hildenbrand.

Mr. Falkner reported that the City Council would be reviewing those minutes at their October 6 meeting, including the appeal of the Committee's action.

NEW BUSINESS

FLEX 20-04: Application by Louis Burrill for approval to build a 155 foot telecommunications tower in a Low Density Residential zoning district, at 203 South Feemster Lake Road.

Brian Youngken of Metro Site, the company handling site acquisition for the proposed tower, spoke for the application by Zoom. He explained that his company had been asked to locate a site for a new tower within a limited distance from an existing tower off Eason Boulevard. The location was based on the need to maintain service coverage in that area of East Tupelo.

Ms. Mart asked for an explanation of the site plan submitted with the application. Mr. Youngken explained that the location of the tower on the property was based on the highest point of elevation. The tower would be in the wooded area behind the existing house on the property. The higher location would offer expanded coverage compared to the tower located 700 feet to the east.

Ms. Mart asked for the staff recommendation. Mr. Falkner explained that the criteria for approval of a flexible use included a finding that the proposed use would be in harmony with the area and not injurious to the value of surrounding properties. The area around the proposed site is predominantly single family housing, one story structures, on relatively large lots. A cell tower would be out of character with that development pattern and would be expected to diminish value of the homes around it.

Mr. Hildenbrand and Mr Swann asked about the visibility of the proposed tower relative to the trees on the site. Mr. Youngken said that the upper part of the tower would be visible above the tree line, but that it could be built in a design resembling a pine tree.

Ms. Mart asked about landscaping of the site. Mr. Youngken explained that the landscape design was not submitted but that the company typically includes trees planted on 6 foot centers and a fence.

Mr. Hildenbrand asked how far the tower would be from Feemster Lake Road. Mr. Youngken answered that it would be 280 feet from the street right of way line. He also noted that the tower would be 125 feet from the north line of the property and 74 feet from the south line, and that it was designed, in the event of structural failure, to fall within the footprint of the tower rather than off the property.

Ms. Mart asked about the time line for the project. Mr. Youngken replied that it was projected for the third quarter of 2021. Ms. Mart asked how much of the tower could be camouflaged as a tree. Mr Youngken answered 30 to 35%.

Mrs. Thompson asked about the choice of location, if that was based on service complaints. Mr. Youngken answered that the carriers wanted a new tower because of the cost of continuing to use the existing tower. Mrs. Thompson followed up with a question whether the existing pole would be removed if the carrier went away. Mr. Youngken said that would depend on the owner of that tower.

The meeting was opened to the public.

Mike Pettigrew of 281 McNeece Street spoke, saying that he owns a number of properties in the McNeece Street and Feemster Lake Road area. He said that the existing tower was visible from Feemster Lake Road and that a second tower would devalue the neighborhood. Mr. Pettigrew also said that the location of a second tower appeared to be based on financial considerations rather than coverage needs, and suggested that the site acquisition company should find a location that is not in a residential zoning district.

Ms. Mart asked the applicant about that. Mr. Youngken answered that the company had contacted all property owners in the other zoning districts within the location search radius and none had responded. He also noted that the company was avoiding a wetland area.

Mrs. Thompson asked if any of the residents had service issues. Those present indicated that they did not. She asked if they had any objection to the tower if it were camouflaged. Mrs. Gillie Doty of 257 South Feemster Lake said that she can see the existing tower from her house and the proposed tower would be even more visible.

Ms. Mart asked if the Committee could require the removal of the existing tower if the new tower was approved. Mr. Falkner answered that the existing tower was owned by a different company which would not be bound by the Committee's action.

Ms. Mart asked what would be the effects of a denial on current service. Mr. Youngken said that the carrier might relocate and the coverage in the area could be affected. Ms.

Mart asked if the staff had a recommendation. Mr. Falkner replied that based on the finding that the structure would not be in harmony with the area around it, the staff had recommended disapproval.

Mr. Davis said that he did not see why the Committee should approve placement of a new tower in a residential area for the financial benefit of the carrier service. He moved to deny the application. Mr. Hildenbrand seconded the motion which passed with all voting in favor. Mr. Falkner explained the appeal process to Mr. Youngken who verbally indicated that the applicant wanted to appeal the decision.

Mr. Falkner reported to the committee that he was beginning to explore some of the questions that would have to be addressed in a new comprehensive plan for the city, as a result of the economic impacts of the Covid pandemic. To begin this process, Shane Homan, Chief Operation Officer of CDF, had been invited to give the foundation's perspective on those economic impacts. His remarks are summarized as follows:

Mr. Homan identified three significant patterns. First, both employment and education have been moved toward a hybrid model, with more work and more schooling conducted from homes. This changing structure has been challenging for employers and for school systems as well as for citizens trying to accommodate work and school or child care into their home settings. The hybrid model will no doubt continue to evolve, but is expected to impact both residential and commercial development in ways that the comprehensive plan will need to recognize.

Second, the national impact of the pandemic is driving a trend of migration away from larger metropolitan areas toward smaller cities, including those designated as micropolitans like Tupelo. People whose jobs allow them to work primarily from home are able to choose less expensive or more appealing places to live, rather than being tied to the area where the job site is located. This is an opportunity for Tupelo to compete more strongly for skilled workers and entrepreneurs.

The third area where the pandemic is disrupting earlier patterns is the acceleration of the shift of retail activity away from in person settings toward e-commerce. On line businesses were already cutting deeply into retail market shares, and the pandemic is simply strengthening the trend. We can expect a reduced need for higher quality office and retail space, as well as a redesign of restaurants. Changing supply chains may stimulate a need for local manufacturing or distribution space, but this would not necessarily offset the likelihood of reduced local sales tax revenue.

Mr. Homan also offered several observations about different priorities for things the city might do to adapt to these changes. There is definitely a need for an enhanced effort to get high-capacity internet service in all parts of the city. This is critical infrastructure for business, government, and especially for residences. It will be a key to the possibility of growing the residential core of the city with implications both for supporting local businesses and strengthening the school system. Closely related is a need for community centers that can provide space for school age children to do class work while adults work

at their jobs and younger children are cared for. Also, with many college students having to take classes from home, recreational and other activity programming aimed at this group could engage them in ways that benefit both those young people and the local economy. Outdoor infrastructure such as trails, pedestrian connectivity and bike paths would be effective for this group while also contributing to economic vitality of business areas that could be accessed this way. Finally, the city should be looking for ways to support the retailers still in place, especially in the mall area, as well as for potential conversions of vacant 'big box' retail buildings.

In reference to a question about the work of CDF in the pandemic, Mr. Homan explained their staff's close involvement in support of local businesses as they accessed stimulus funding. With this support, Lee County employment levels have come back close to pre-pandemic levels. Many local firms are having trouble filling job vacancies; some of this may have been a result of the high level of unemployment compensation provided early in the summer, but it also reflects health concerns and child care issues. Mr. Homan also expressed concern about the effects of the disrupted school years, noting that this is likely to affect students already at a disadvantage in education.

Mr. Falkner noted that several applications had been received for the November meeting. Ms. Mart set the work session for October 25 and the meeting for November 2.

The meeting was adjourned on a motion by Mrs. Thompson, seconded by Mr. Swann.



AGENDA REQUEST

TO: Mayor and City Council
FROM: Pat Falkner, Department of Development Services Director (DJ)
DATE October 14, 2020
SUBJECT: IN THE MATTER OF DEMOLITION

Request that the following properties be considered for demolition:

105 ANDREW CIRCLE

321 RILEY ST.

529 ROBINS ST.

2308 TORREY ST.

Demolition List for 10/20/20 City Council Meeting

105 ANDREW CIRCLE

321 RILEY ST.

529 ROBINS ST.

2308 TORREY ST.







321 Riley St.

BASIC INFORMATION

- ▶ PARCEL: 089J-31-321-00
- ▶ CASE : 30533
- ▶ WARD: 3
- ▶ TAX VALUE: \$53,840
- ▶ VACANT: YES
- ▶ REPAIRABLE: POSSIBLY

NEARBY PROPERTIES/ TAXES

Right side	325 Riley St.	\$51,320
Left side	1100 Jefferson St.	\$48,340
Rear	206 Rankin Blvd.	\$65,040
Across street	318 Riley St.	\$67,210

TAXES/LIENS -

Taxes - current
No city liens

VISUAL INDICATORS OF BLIGHT

- ▶ STRUCTURAL DAMAGE OR FAILURE-YES
- ▶ EXTERIOR MATERIALS IN NEED OF REPLACEMENT OR REPAIR – YES
- ▶ BROKEN WINDOWS\DAMAGED DOORS – YES
- ▶ YARD OR GROUNDS POORLY MAINTAINED – NO
- ▶ ACCUMULATION OF JUNK – NO

CODE ENFORCEMENT HISTORY

- ▶ 5 PRIOR VIOLATIONS
- ▶ CURRENT STATUS – OPEN- CHAP 34 CASE











529 Robins St.

BASIC INFORMATION

- ▶ PARCEL: 089J-31-057-00
- ▶ CASE: 32240
- ▶ WARD: 4
- ▶ TAX VALUE: \$100,000
- ▶ VACANT: YES
- ▶ REPAIRABLE: NO

NEARBY PROPERTIES/ TAXES

- | | | |
|-----------------|----------------|-----------|
| ▶ Right side | 531 Robins St. | \$116,280 |
| ▶ Left side | 517 Robins St. | \$91,240 |
| ▶ Across street | 518 Robins St. | \$106,380 |

TAXES/LIENS -

Taxes – current	No city liens
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VISUAL INDICATORS OF BLIGHT

- ▶ STRUCTURAL DAMAGE OR FAILURE- YES
- ▶ EXTERIOR MATERIALS IN NEED OF REPLACEMENT OR REPAIR – YES
- ▶ BROKEN WINDOWS\DAMAGED DOORS – NO
- ▶ YARD OR GROUNDS POORLY MAINTAINED – NO
- ▶ ACCUMULATION OF JUNK - NO

CODE ENFORCEMENT HISTORY

- ▶ NO PRIOR VIOLATIONS
- ▶ CURRENT STATUS – OPEN - CHAPTER 34 CASE













2308 Torrey

BASIC INFORMATION

- ▶ PARCEL: 077P-35-187-00
- ▶ CASE : 30194
- ▶ WARD: 2
- ▶ TAX VALUE: \$120,440
- ▶ VACANT: YES
- ▶ REPAIRABLE: NO

NEARBY PROPERTIES

- ▶ RIGHT SIDE 2306 Torrey St. \$50,010
- ▶ LEFT SIDE 310 S. Foster St. \$74,680
- ▶ ACROSS 2311 Torrey St. \$66,760
- ▶ REAR 2307 Meadowview Dr. \$62,190

▶ TAXES/LIENS

Taxes – CURRENT No City Liens

VISUAL INDICATORS OF BLIGHT

- ▶ STRUCTURAL DAMAGE OR FAILURE-YES
- ▶ EXTERIOR MATERIALS IN NEED OF REPLACEMENT OR REPAIR – YES
- ▶ BROKEN WINDOWS\DAMAGED DOORS – YES
- ▶ YARD OR GROUNDS POORLY MAINTAINED – YES
- ▶ ACCUMULATION OF JUNK - YES

CODE ENFORCEMENT HISTORY

- ▶ 7 PRIOR VIOLATIONS
- ▶ CURRENT STATUS – OPEN- CHAP 34 VIOLATION
- ▶ HOUSE BURNED 1/17/20







AGENDA REQUEST

TO: Mayor and City Council
FROM: PAT FALKNER, DIRECTOR OF DEVELOPMENTAL SERVICES
DATE: OCTOBER 15, 2020
SUBJECT: IN THE MATTER OF PRELIMINARY LOT MOWING 10/20/2020-**PF**

Request:

PLEASE CONSIDER THE ATTACHED LIST OF PROPERTIES FOR LOT MOWING. **PF**

Preliminary Lot Mowing Report for 10/20/2020

Item # 15.

	Violation Ref	Parcel	Location	Owner	Owner Address	Owner City State Zip	Inspector
1.	32470	088J3304500	1200 REESE ST	SANDERS BETTY HOUSTON	1250 REESE STREET	TUPELO, MS 38804	RS
2.	32471	077E2605354	902 SPRUCE ST	WD PROPERTIES LLC	P O BOX 3171	TUPELO, MS 38803	JLS
3.	32475	113E0605600	904 CHICKASAW TRL	LIMINAL SPACES LLC	2521 GREENRIDGE DR	BELDEN, MS 38826	JLS
4.	32479	113J0700500	911 CHICKASAW TRL	DUNCAN RANDLE WAYNE	911 CHICKASAW TRL	TUPELO, MS 38801	JLS
5.	32480	113J0700600	913 CHICKASAW TRL	TUPELO RENTAL PROPERTIES LLC	2555 WENDOVER DR	BELDEN, MS 38826	JLS
6.	32481	113E0608000	919 LYNDEN BLVD	CLARK MOSES	919 LYNDEN BLVD	TUPELO, MS 38801	JLS
7.	32482	113J0704700	920 CHICKASAW TRL	GARCIA HELMER & FIDELINA	1012 MONROE	TUPELO, MS 38801	JLS
8.	32483	113E0607500	929 LYNDEN BLVD	PHIL WEBSTER LLC	P O BOX 611	FULTON, MS 38843	JLS
9.	32484	113J0701200	1005 CHICKASAW TRL	MAXCY TROY STEPHEN GRANTOR TRUST	1185 QUAIL CREEK COVE	TUPELO, MS 38801	JLS
10	32485	113J0701700	1015 CHICKASAW TRL	TEAGUE ROBERT	1015 CHICKASAW TRAIL	TUPELO, MS 38801	JLS
11	32486	113J0703700	1016 CHICKASAW TRL	TUPELO RENTAL PROPERTIES LLC	2555 WENDOVER DR	BELDEN, MS 38826	JLS
12	32487	077E2605355	2002 ROSEWOOD ST	JOINER MICHELE	2002 ROSEWOOD	TUPELO, MS 38801	JLS

Preliminary Lot Mowing Report for 10/20/2020

Item # 15.

	Violation Ref	Parcel	Location	Owner	Owner Address	Owner City State Zip	Inspector
13	32488	077E2605328	2005 ROSEWOOD ST	HUDSON MARK A & GENA	2005 ROSEWOOD	TUPELO, MS 38801	JLS
14	32489	113J0700800	917 CHICKASAW TRL	ASTERS JOHN & CAROL	2930 N HOLCOMB DRIVE	MARTIN, GA 30557	JLS
15	32491	076Q2400500	1809 TRACE AVE	SPRAGINS H SCOTT	P O DRAWER 668	OXFORD, MS 38655	JLS
16							
17							
18							
19							
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21							
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24							